

Request for Records Disposition Authority (See Instructions on reverse)		Leave Blank (NARA Use Only)	
To. National Archives and Records Administration (NIR) Washington, DC 20408		Job Number <i>71-AF7-05-3</i>	
1 From (Agency or establishment) DEPARTMENT OF THE AIR FORCE		Date Received <i>7-22-2005</i>	
2 Major Subdivision SECAF Office of Warfighting Integration and CIO		Notification to Agency In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
3 Minor Subdivision Information, Services & Integrations Dir			
4 Name of Person with whom to confer Emma Hochgesang-Noffsinger	5 Telephone (include area code) 703-588-6147	Date <i>12.05.2005</i>	Archivist of the United States <i>Paul M. Wat...</i>

6 Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 4 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies:

is not required is attached has been requested

Signature of Agency Representative <i>Emma Hochgesang Noffsinger</i>	Title AIR FORCE RECORDS OFFICER	Date (mm/dd/yyyy) 07182005
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7. Item Number	8. Description of Item and Proposed Disposition	9. GRS or Superseded Job Citation	10. Action taken (NARA Use Only)
1	<p style="text-align: center;">Source Records (Table 34-09 R6) (Applicable Air Force Wide)</p> <p>The attached decision logic table (DLT) describes AF records which have recently been identified. These records are in the Air Force Records Disposition Schedule (RDS). These records fall in to the Disposition of Remains of Deceased Personnel. The disposition is suggested to be changed to permanent because deceased personnel records contain highly sensitive and vital historical information. See attached DLT for further details.</p>		<p style="font-size: 2em;">}</p> <p><i>Sentence deleted, based on Emma Hochgesang Noffsinger's email of 7-28-05.</i></p> <p style="text-align: right;"><i>-R. Noble</i></p>

cc Agency, NR, NWML

TABLE 34-09

DISPOSITION OF REMAINS OF DECEASED PERSONNEL

R U L E	A If the records are or pertain to	B consisting of	C which are	D Then
*6	Deceased Personnel Records	Copies of deceased personnel records covered by rules 1 through 5	Forwarded to respective agencies (refer to AFI 34-242 for additional guidance) or retained within the Air Force	Retire as Permanent See Note Number 212, 213, and 214 Destroy after 3 years

*Note 212- Electronic copies created using electronic mail and word processing: Destroy after recordkeeping copy has been created and filed or when no longer needed for revision, dissemination, or reference, whichever is later.

*Note 213- Electronic systems that replace temporary hard copy records: Destroy on expiration of the retention period previously approved for the corresponding hard copy records.

*Note 214- Electronic systems that supplement temporary hard copy records where the hard copy records are retained to meet recordkeeping requirements: Destroy when the agency determines that the electronic records are superseded, obsolete, or no longer needed for administrative, legal, audit, or other operational purposes.

NARA approval not needed. Approved by job NI-AFU-02-4

-R.N.
7/28/05

Above handwritten changes to columns B & D are based on Emma Hochgesang-Naffsinger's email of 7/28/05. - R. Noble