

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK

JOB NO.

NI-AFU-87-20

DATE RECEIVED

5/12/87

NOTIFICATION TO AGENCY

**TO: GENERAL SERVICES ADMINISTRATION
 NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (Agency or establishment)
 Department of the Air Force, HQ USAF

2. MAJOR SUBDIVISION
 Directorate of Administration

3. MINOR SUBDIVISION
 Records Management Branch

4. NAME OF PERSON WITH WHOM TO CONFER

Grace T. Rowe

5. TELEPHONE EXT.

694-3527

DATE

5-13-87

ARCHIVIST OF THE UNITED STATES

Frank S. Bunker

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records. that the records proposed for disposal in this Request of TWO page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: is attached; or is unnecessary.

B. DATE	C. SIGNATURE OF AGENCY REPRESENTATIVE	D. TITLE	E. AGING OR SUPERSEDED JOB CITATION		F. ACTION TAKEN (NARS USE ONLY)
4/27/87	<i>Grace T. Rowe</i>	GRACE T. ROWE Records Management Branch Directorate of Information Mgt & Administrat			
7. ITEM NO.	B. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)				
1	HISTORICAL RECORDS (TABLE 66-3) (APPLICABLE AIR FORCE-WIDE)				NCI-AFU 77-28
<p>The purpose of this request is to change the retention period of Rule 8.1, Table 66-3, AFR 12-50, Volume II, from "Destroy when superseded" to "Destroy after 1 year". Justification for the change is because AFR 50-36, Volume I, Paragraph 5-5e, requires that the Combat Arms Training and Maintenance (CATM) Branch maintains copies of the last two unit inspection packages. This would ensure two reports for each unit are in the inactive files at all times.</p>					

TABLE 66-3, CONTINUED

N U L E	A If documents are pertinent to	B consisting of	C which are	D then
	8.1 ground weapons historical data	recurring inspection reports for weapons stored or used by an organization		destroy after 1 year