

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK

JOB NO NI-AFU-90-47

TO: **GENERAL SERVICES ADMINISTRATION**
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

DATE RECEIVED 7-16-90

1 FROM (Agency or establishment)
DEPARTMENT OF THE AIR FORCE

NOTIFICATION TO AGENCY

2. MAJOR SUBDIVISION
DIRECTORATE OF INFORMATION MANAGEMENT

In accordance with the provisions of 44 USC 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

3. MINOR SUBDIVISION
RECORDS MANAGEMENT POLICY BRANCH

4. NAME OF PERSON WITH WHOM TO CONFER

5 TELEPHONE EXT.

DATE

ARCHIVIST OF THE UNITED STATES

Pierre J. Jost

694-3527

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records that the records proposed for disposal in this Request of Two page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached

A GAO concurrence is attached, or is unnecessary

8 DATE

C. SIGNATURE OF AGENCY REPRESENTATIVE

D. Title

12 JUL 1990

Jay N. Rivest

JAY N. RIVEST, Rcds Mgt Policy Branch
Directorate of Information Management

7
ITEM
NO

8 DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

9 GRS OR
SUPERSEDED
JOB
CITATION

10 ACTION
TAKEN
(NARS USE
ONLY)

INDIVIDUAL MILITARY PERSONNEL RECORDS
(TABLE 35-1, RULE 4)
(APPLICABLE AIR FORCE-WIDE)

1 We have been informed by the Executive Director of the Air Force Board for Correction of Military Records (AFBCMR) that the records pertaining to the policies, opinions and others documents pertinent to the establishment and function of the AFBCMR are not permanent. NARA never appraised them as such. According to the Executive Director, the records are maintained in their office for easy reference in their day-to-day operations. Therefore, we request that Rule 4 be amended to show disposition as "destroy when no longer required."

Request you approve this request for inclusion in our regulation.

Materials covered by this
are non-read copies

TABLE 35-1

TITLE OF TABLE
INDIVIDUAL MILITARY PERSONNEL RECORDS

| R U L E | A If the records are or pertain to | B consisting of | C which are | D then |
|------------------|---|---|----------------|----------------------------------|
| *4 | correction of military records of officers and airmen | <p style="text-align: center;"><i>PJS</i></p> <p>copies of policies, opinions, and other records pertinent to the establishment and function of the AF Board of Correction of Military Records (SAF/MIBC) accumulated by the board under AFRs 31-3 and 31-11 (Record copies filed under T25-3, rule 1)</p> <p style="text-align: right;"><i>PJS</i></p> | at SAF/MIBC | destroy when no longer required. |