PEQUEST FOR RECORDS DISPOSITION ALITHOPITY			LEA	VE BLANK (NAR	A use only)		
(See Instructions on reverse)			N/		,		
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408				CEIVED			
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DEPARTMENT OF THE AIR FORCE			1	and a man and the first			
UOR SUBDIVISION	NAGEMENT	1	USC	3303a the disposit	tion request.		
NOR SUBDIVISION			for ites	ns that may be marke	d disposition		
RECORDS MANAGEMENT POLICY BRAI	NCH			linkers	I		
4 NAME OF PERSON WITH WHOM TO CONFER 5. TELEPHONE					THE UNITED STATES		
	(703) 614-	3527	3-11-94	Church Hust	amptetern		
and that the records proposed for disposal on the attached page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,  Is not required; is attached; or has been requested.  DATE SIGNATURE OF AGENCY REPRESENTATIVE Chief, Records Mgt Policy Branch Directorate of Information Mgt							
8. DESCRIPTION OF ITEM AND PRO	POSED DISPOSI	TION			10. ACTION TAKEN (NARA USE ONLY)		
					USE UNLT)		
	ATIONAL ARCHIVES and RECORDS ADM ASHINGTON, DC 20408  ROM (Agency or establishment) DEPARTMENT OF THE AIR FORCE DOR SUBDIVISION DIRECTORATE OF INFORMATION MAINOR SUBDIVISION RECORDS MANAGEMENT POLICY BRAINME OF PERSON WITH WHOM TO CONFER  PIERRE J. JOST SENCY CERTIFICATION Reby certify that I am authorized to act for that the records proposed for disposal on this agency or will not be needed after the General Accounting Office, under the princies,  IS NOT required;  IS NOT REQUIRED.  SIGNATURE OF AGENCY REPF T 1993  LULL T COUL  INDIVIDUAL MILITARY P  (TABLE 35-1,  (APPLICABLE AIR  WE WANT to add a Rule 23 to the disposition instructions have been newly created when hir Force Instruction (AFI 3 records are "Officer or Enli Personnel Requirement (TPR)" Officer and Enlisted personn statistics by AFSC (Air Force to the Air Staff to provide a concerning the status of AFS actions required to ensure to the action of the ac	ATIONAL ARCHIVES and RECORDS ADMINISTRATION (ASHINGTON, DC 20408  NOM (Agency or establishment)  DOR SUBDIVISION  ATRECTORATE OF INFORMATION MANAGEMENT  NOR SUBDIVISION  RECORDS MANAGEMENT POLICY BRANCH  ME OF PERSON WITH WHOM TO CONFER 5. TELEPHONE  PIERRE J. JOST (703) 614-  BENCY CERTIFICATION  The records proposed for disposal on the attached in its agency or will not be needed after the retention period General Accounting Office, under the provisions of Title incies,  Is not required; is attached; or  SIGNATURE OF AGENCY REPRESENTATIVE  7 1993  TINDIVIDUAL MILITARY PERSONNEL RE (TABLE 35-1, RULE 23)  (APPLICABLE AIR FORCE-WIDE)  We want to add a Rule 23 to Table 35-1  the disposition instructions of records have been newly created when prescribed Air Force Instruction (AFI 36-2617). Trecords are "Officer or Enlisted Traine Personnel Requirement (TPR)" and will prescribed and personnel Requirement (TPR)" and will prescribed personnel manning statistics by AFSC (Air Force Specialty the Air Staff to provide a complete for overview to the Directorate of Personnel documents will be used to make decision of actions required to ensure the best pos	ATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)  (ASHINGTON, DC 20408  (ASM (Agency or establishment)  DEPARTMENT OF THE AIR FORCE  DIRECTORATE OF INFORMATION MANAGEMENT  NOR SUBDIVISION  RECORDS MANAGEMENT POLICY BRANCH  ME OF PERSON WITH WHOM TO CONFER S. TELEPHONE  PIERRE J. JOST  (703) 614-3527  RENCY CERTIFICATION  reby certify that I am authorized to act for this agency in matters p that the records proposed for disposal on the attached page as agency or will not be needed after the retention periods spec  General Accounting Office, under the provisions of Title 8 of the  nucles,  Is not required; is attached; or  SIGNATURE OF AGENCY REPRESENTATIVE  TITLE  Chief Direct  8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION  INDIVIDUAL MILITARY PERSONNEL RECORDS  (TABLE 35-1, RULE 23)  (APPLICABLE AIR FORCE-WIDE)  We want to add a Rule 23 to Table 35-1 to conthe disposition instructions of records which have been newly created when prescribed in attached personnel Requirement (TPR) and will provide officer and Enlisted personnel manning statistics by AFSC (Air Force Specialty Code the Air Staff to provide a complete force overview to the Directorate of Personnel. To documents will be used to make decisions concerning the status of AFSC and management actions required to ensure the best possible	(See Instructions on reverse)  ATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)  (ASHINGTON, DC 20408  COM (Agency or establishment)  DEPARTMENT OF THE AIR FORCE  LOGA SUBDIVISION  DIRECTORATE OF INFORMATION MANAGEMENT  MOR SUBDIVISION  RECORDS MANAGEMENT POLICY BRANCH  ME OF PERSON WITH WHOM TO CONFER 5. TELEPHONE  PIERRE J. JOST  (703) 614-3527  J-1-94  JENCY CERTIFICATION  reby certify that I am authorized to act for this agency in matters pertaining that the records proposed for disposal on the attached page(s) are no disa agency or will not be needed after the retention periods specified; and General Accounting Office, under the provisions of Title 8 of the GAO Minicies,  IS not required;  IS not required;  SIGNATURE OF AGENCY REPRESENTATIVE  (TABLE 35-1, RULE 23)  (APPLICABLE AIR FORCE—WIDE)  We want to add a Rule 23 to Table 35-1 to cover the disposition instructions of records which have been newly created when prescribed in an Air Force Instruction (AFI 36-2617). The records are "Officer or Enlisted Trained Personnel Requirement (TPR)" and will provide Officer and Enlisted personnel manning statistics by AFSC (Air Force Specialty Code) to the Air Staff to provide a complete force overview to the Directorate of Personnel. These documents will be used to make decisions concerning the status of AFSC and management actions required to ensure the best possible	ATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)  ASHINGTON, DC 20408  IOM (Agency or establishment)  DEPARTMENT OF THE AIR FORCE  LOGS SUBDIVISION  DIFFECTORATE OF INFORMATION MANAGEMENT  NOR SUBDIVISION  DIFFECTORATE OF INFORMATION MANAGEMENT  NOR SUBDIVISION  RECORDS MANAGEMENT POLICY BRANCH  ME OF PERSON WITH WHOM TO CONFER S. TELEPHONE  PIERRE J. JOST  (703) 614-3527  J-94  Loud June  DATE  WECHNISTOR  DATE  WECHNISTOR  TENCY CERTIFICATION  TO 3 614-3527  THE WECHNISTOR  TO 1993  ALL TROE  SIGNATURE OF AGENCY REPRESENTATIVE  TO 1993  INDIVIDUAL MILITARY PERSONNEL RECORDS  (TABLE 35-1, RULE 23)  (APPLICABLE AIR FORCE-WIDE)  WE want to add a Rule 23 to Table 35-1 to cover the disposition instructions of records which have been newly created when prescribed in an Air Force Instruction (AFI 36-2617). 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PREVIOUS EDITION NOT USABLE

STANDARD FORM 115 (REV 3-91)
Prescribed by NARA

TABLE 35-1

TITLE OF	TABLE		
INDIVIDU	UAL MILITARY	PERSONNEL	RECORDS

R	If the records	B	C	D
L E	are or pertain to	consisting of	which are	then
23	Officer or Enlisted Trained Personnel Requirement (TPR)	manning level by AFSCs		destroy after 2 years.