

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
*(See Instructions on reverse)*

TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)  
 WASHINGTON, DC 20408

1. FROM (Agency or establishment)  
 DEPARTMENT OF THE AIR FORCE

2. MAJOR SUBDIVISION  
 DIRECTORATE OF INFORMATION MANAGEMENT

3. MINOR SUBDIVISION  
 RECORDS MANAGEMENT POLICY BRANCH

4. NAME OF PERSON WITH WHOM TO CONFER  
 Jessica Spencer  
 PIERRE J. JOST

5. TELEPHONE  
 695-4263  
 (703) 614-3527

LEAVE BLANK (NARA use only)

JOB NUMBER  
 NI-AFU-94-4

DATE RECEIVED  
 1-27-94

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

DATE ARCHIVED BY THE UNITED STATES  
**WITHDRAWN**

6. AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 13 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required;  is attached; or  has been requested.

DATE: DEC 15 1993

SIGNATURE OF AGENCY REPRESENTATIVE: *Grace T. Rowe*

TITLE: GRACE T. ROWE  
 Chief, Records Mgt Policy Branch  
 Directorate of Information Mgt

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1	<p>INDIVIDUAL R&amp;D PROJECTS                      (TABLE 80-2, RULE 1) of AFR 4-20, Vol. 2                      (APPLICABLE AIR FORCE-WIDE)                      now Table 61-2, Rule 1 of AFMAN 37-137</p> <p>The records in this rule are PERMANENT but for some reasons they have never been approved as such by NARA. We are now submitting a strong justification that will help qualify these records as permanent. At attachment 1 we have the correspondence from one of our laboratories, who speaks for all the labs in the Air Force, explaining why it is important to maintain these records permanently. There is also a letter from HQ USAF/JACPI with a supporting memorandum strongly recommending that the records be permanent.</p> <p>In view of the above mentioned statement, we request that these records be scheduled for permanent retention.</p> <p><i>cc Agency</i></p>		<p><b>WITHDRAWN</b>                      11/13/02</p>

TABLE 80-2

TITLE OF TABLE  
INDIVIDUAL R&D PROJECTS

R U L E	A If the records are or pertain to	B consisting of	C which are	D then
* 1	R&D case files	authorization records, requirements, plans, schedules; contractual and procurement records, drawings, specifications, photographs; technical progress summaries and reports; technical evaluations, results and conclusions; technical documentary reports, management reports on R&D efforts and engineering services; operating reports, i.e., progress management rush, and termination reports containing technical and related administrative, fiscal, personnel and logistical information, notices of cancellation and related correspondence, including R&D project record books	accumulated and maintained as a complete record by a project task area or work unit scientist, engineer, or officer having prime responsibility for an approved R&D effort from its initiation through development, design and testing to completion <i>Withdrawn</i>	retire as permanent 2 years after termination or completion of effort (See Note).

NOTE: Offer to the National Archives in 5-year blocks when latest record is 25 years old.