

REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)
WASHINGTON, DC 20408

1 FROM (Agency or establishment)

DEPARTMENT OF THE AIR FORCE

2. MAJOR SUBDIVISION

DIRECTORATE MISSION SYSTEMS

3. MINOR SUBDIVISION

DCS/Communication and Information

4 NAME OF PERSON WITH WHOM TO CONFER 5. TELEPHONE

JESSICA L. SPENCER

703-695-4263

LEAVE BLANK (NARA use only)

JOB NUMBER *N1-AFU-96-12*

DATE RECEIVED *4-22-96*

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

DATE ARCHIVIST OF THE UNITED STATES

7-15-96 *John W. Carr*

6. AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE *16 Apr 96*

SIGNATURE OF AGENCY REPRESENTATIVE

John D. Collier

TITLE

For ROBERT E. CARR, COL, USAF
Chief, Infrastructure Division

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1	Request approval of the attached highlighted dispositons for implementation into the AFMAN 37-139 Table 32-35 (Fire Protection)	N1-AFU-90-3	

JUL 17 1996 MTR copy to agency

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TABLE 32-35

FIRE PROTECTION

R U L E	A	B	C	D
1 *	If the records are or pertain to fire department training	consisting of individual certification performance test records	which are at the fire department	then <i>destroy when</i> maintain until individual is certified at the next higher level AUTH N1-AFU- 90-3 <i>96-12</i>
2	pre-fire plans	AF Form 1028 facility pre-fire plan		destroy when superseded or obsolete AUTH N1-AFU-90-3
3 *	fire pump service test	AF Form 1078, fire truck and equipment test and inspection record		destroy after 5 years AUTH N1-AFU- 90-3 <i>96-12</i>
4	fire protection equipment	AF Form 1071, inspection maintenance record		destroy when obsolete or no longer needed AUTH N1-AFU-90-3
5	fire protection inspections and tests	AF Form 218, facility fire prevention protection record		destroy 1 year after reporting year, or when superseded by follow-on report (provided all spaces thereon are filled), whichever is applicable AUTH N1-AFU-90-3
6	fire incidents	AF Form 1487, fire prevention visit report	in fire prevention section	destroy when hazard or deficiency is corrected or 2 years after reporting year, whichever is later (also see Table 88-2) AUTH N1-AFU-90-3
7	daily fire activities	daily fire log and comparable fire activities data (hard copy or electronic record)		destroy after 2 years (see note 1) AUTH N1-AFU-90-3
8		source or feeder-type reports that support records in rules 6 and 14		destroy after 1 year or when purpose is served, whichever is sooner (see note 1) AUTH N1-AFU-90-3
9 *		voice recorder tapes	at fire departments	erase after 24 hours use (Exception retain tapes involved in incident reports, investigations, or legal actions until case is settled, and then erase) AUTH N1-AFU- 90-3 <i>96-12</i>

[Amended by
D. Brown per
J. Spencer, 5/16/96]