

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK (NARA use only)	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER <i>NI-AFU-97-15</i>	DATE RECEIVED <i>4-22-97</i>
1. FROM (Agency or establishment) DEPARTMENT OF THE AIR FORCE		NOTIFICATION TO AGENCY	
2. MAJOR SUBDIVISION DIRECTORATE MISSION SYSTEMS		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
3. MINOR SUBDIVISION Air Force Communications and Information Center			
4. NAME OF PERSON WITH WHOM TO CONFER JESSICA L. SPENCER	5. TELEPHONE 703-695-4263	DATE <i>5-4-99</i>	ARCHIVIST OF THE UNITED STATES WITHDRAWN

6. AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE <i>15 Apr 97</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>Cheryl O. Gumaer</i>	TITLE Ms Cheryl Gumaer, Air Force Records Officer
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	<p>Request approval of the attached proposed disposition change for:</p> <p>PROGRAM ADMINISTRATION</p> <p>(AFMAN 37-139)</p> <p>Table 36-37 (Applicable Air Force-Wide)</p> <p>Add Table 36-37, Rule 1.02</p> <p>School Quotas/Course Project File</p> <p>Which are: at MAJCOMS</p> <p>Proposed Disposition: maintain for one year or destroy when no longer needed, whichever is later.</p> <p>Justification: PROPOSED DISPOSITION WILL AID MAJCOMS IN MONITORING THEIR EXECUTABLE TRAINING REQUIREMENTS TO COINCIDE WITH AIR FORCE TRAINING MANAGEMENT SYSTEM.</p>		

ADD RULE 1.02 to Table 36-37

TABLE 36-37				
PROGRAM ADMINISTRATION				
	A	B	C	D
R U L E	If the records are or pertain to	consisting of	which are	then destroy when 1 year old or when then
1.02	school quotas/course project file	records concerning allotment of school quotas and fulfillment thereof, including TDY relocation for school or Mission Readiness Training	at MAJCOMS	maintain for one year or destroy when no longer needed, whichever is later AUTH:

[Amended by R. Ware per J. Spencer 4-29-97 and per
Cheryle Gumaer 6-20-97]