

# **INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE**

## **Schedule Number: NC-174-000114**

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

### **Description:**

In 1989, Air Force submitted N1-AFU-90-003 to cover all of their temporary items in AFR 12-50, Volume II, Disposition of Air Force Records (dated 1987) under a single job number. This schedule contains only temporary items, has not otherwise been superseded

**REQUEST FOR AUTHORITY  
TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

**TO: GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, D.C. 20408**

**1. FROM (AGENCY OR ESTABLISHMENT)  
DEPARTMENT OF THE AIR FORCE**

**2. MAJOR SUBDIVISION  
DIRECTORATE OF ADMINISTRATION**

**3. MINOR SUBDIVISION  
DOCUMENTATION SYSTEMS DIVISION**

**4. NAME OF PERSON WITH WHOM TO CONFER  
Mr. C. J. Phillips**

**5. TEL. EXT.**

**11 X29209**

**6. CERTIFICATE OF AGENCY REPRESENTATIVE:**

<b>LEAVE BLANK</b>	
DATE RECEIVED	JOB NO.
<i>12/14/73</i>	<b>NC 174-114</b>

**NOTIFICATION TO AGENCY**

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.

*2-25-74 James B. Rhoads*  
Date *Archivist of the United States*

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 3 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

**13 DEC 1973**

*Herbert G. Geiger*

**HERBERT G. GEIGER, Chief  
Documentation Systems Division  
Directorate of Administration**

(Date)

(Signature of Agency Representative)

(Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p align="center"><b>SPECIALIZED PUBLICATIONS (TABLE 8-1)</b></p> <p>The purpose of this submission is to establish new disposition standards for Air Force Technical Orders (TOs). Issuing Air Materiel Areas (AMAs) of the Air Force Logistics Command (AFLC) furnish copies of TOs upon issuance to the National Personnel Records Center (MPR). NPPC (MPR) maintains TOs for USAF on a reimbursable basis per agreement between AFLC and GSA.</p> <p>Under procedures proposed herein, the responsible AMA will notify NPPC (MPR) of disposition to be made of rescinded TOs on expiration of the prescribed retention period, based on factors listed in footnote 3 to table 8-1, attached.</p> <p>If proposed disposition is approved, request waiver of reporting requirements of FPMR 101-11.408-3 for TOs to be donated either to the AF Museum or the National Air and Space Museum.</p>	<b>NN 170-33</b>	

**STANDARD FORM 115**  
Revised November 1970  
Prescribed by General Services  
Administration  
FPMR (41 CFR) 101-11.4  
115-105

TABLE 8-1 SPECIALIZED PUBLICATIONS

R U L E	A  If documents are or pertain to	B  consisting of	C  which are <del>ext</del>	D  then
3	technical orders (TOs)	*record copy of each TO in the AF TO system (AFR 8-2)	*maintained for USAF at NPPRC (MPR) per agreement between AFLC and GSA	*destroy 6 years after TO is rescinded, contracts are closed, and equipment is dropped from inventory. (Exception: note 3).
4		background material, such as forms, reports, correspondence, and other documents concerning initiation, preparation, issuance, and changes to TOs	*maintained at issuing activities	destroy 2 years after TO is superseded, obsolete, or rescinded.

TABLE 8-1, NOTES

3. Prior to authorizing NRPC (MPR) to destroy TOs on expiration of retention period, the responsible Air Materiel Area (AMA) will, in the following sequence:

a. Assure that all AF obligations to other users (Air National Guard, Air Force Reserve, Military Assistance Pact countries and Foreign Military Sales customers, etc.) have been satisfied.

b. Assure through the AMA Staff Judge Advocate and HQ USAF/JAC, that there are no unsettled claims, litigation, or other incomplete actions involving a rescinded TO.

c. Provide a listing and offer the TOs to the following organizations:

- (1) Director, Air Force Museum, Wright Patterson AFB OH 45433.
- (2) If the Air Force Museum declines, offer the TOs to the Assistant Director for Aeronautics, National Air and Space Museum, Smithsonian Institute, Wash DC 20560.

d. Obtain written permission from the data source to release TO for museum use if it contains proprietary data. If any conditions are imposed by the contractor, they will be stipulated in the transfer agreement.

12/11/73