

**REQUEST FOR AUTHORITY  
TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

*Litum*  
TO GENERAL SERVICES ADMINISTRATION  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

*AFU*

1. FROM (AGENCY OR ESTABLISHMENT)  
DEPARTMENT OF THE AIR FORCE
2. MAJOR SUBDIVISION  
DIRECTORATE OF ADMINISTRATION
3. MINOR SUBDIVISION  
DOCUMENTATION SYSTEMS DIVISION
4. NAME OF PERSON WITH WHOM TO CONFER  
MR. C. J. PHILLIPS
5. TEL EXT  
11 X29232
6. CERTIFICATE OF AGENCY REPRESENTATIVE

LEAVE BLANK	
DATE RECEIVED FEB 14 1975	JOB NO  <b>NC - AFU-75-53</b>
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U S C 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
3-3-75 (Date)	<i>James B. R. Roney</i> Archivist of the United States

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified

11 FEB 1975

*Herbert G. Geiger*  
(Signature of Agency Representative)

HERBERT G. GEIGER, Chief  
Documentation Systems Division  
Directorate of Administration

7 ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10 ACTION TAKEN
	<p align="center">FLIGHT OPERATIONS RECORDS (Table 60-3) (Applicable Air Force wide)</p> <p>The purpose of this submission is to establish disposition standards for Flight Crew Information Files (FCIF). Files are established to insure adequate preparation for the safe conduct of flight. They are prepared to inform flight crews of new or revised procedures, policies, and operational directives. Procedures are also established to provide release system to insure that flight crews are aware of the information posted in the FCIF prior to participating in flight operations.</p>		

*Copy to Agency 3/6/75*

**TABLE 60-3 FLIGHT OPERATIONS RECORDS**

R U L E	A	B	C	D	Supersedes AFM 181-5 1 Dec 66 paragraph
	If documents are or pertain to	consisting of	which are	then	
38 *	flight crew information file (FCIF)	correspondence and forms disseminating information to aircrew members	maintained by flying units	destroy 6 months after superseded or rescinded.	