

REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS

(See Instructions on Reverse)

1 item

TO: GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)

DEPARTMENT OF THE AIR FORCE

2. MAJOR SUBDIVISION

DIRECTORATE OF ADMINISTRATION

3. MINOR SUBDIVISION

DOCUMENTATION SYSTEMS DIVISION

4. NAME OF PERSON WITH WHOM TO CONFER

5. TEL. EXT.

MR C. J. PHILLIPS

756-2383

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

LEAVE BLANK	
DATE RECEIVED NOV 23 1976	JOB NO. NC 1-AFC-77-38
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-drawn" in column 10.	
9-13-77	<i>James B. ...</i>
(Date)	Archivist of the United States

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

23 NOV 1976

Herbert G. Geiger
(Signature of Agency Representative)

HERBERT G. GEIGER, Chief
Documentation Systems Division
Directorate of Administration

Date

(Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	REAL PROPERTY MANAGEMENT RECORDS (Table 87-1) (Applicable Air Force Wide) Proposed change is considered necessary to provide disposal criteria for documentation not presently covered in Rule 1, Column B. Continued permanent retention is recommended because of legal and administrative significance of the documentation to the US Air Force and the US Government.	NN 170-33 NC-AFU 75-61 NN 171-157 NN 173-73	

175-106

sent to agency, all FRC's & NCW-9/29/77

1 item

TABLE 87-1 REAL PROPERTY MANAGEMENT RECORDS

R U L E	A	B	C	D
	If documents are or pertain to	consisting of	which are	then
1	real property case files	*correspondence, reports, studies, maps, charts, drawings, copies of legal instruments, delegations of authority, excess real property declarations, disposal authorizations, real estate planning reports (REPRs) and related data, machine listings of annual Real Property Transaction Summary by Voucher Number and machine listings of Real Property Voucher Transaction Summary by Facility Number.		retire as permanent (see note). <i>Offer to NARS 10 years after the unconditional sale or release by the government of all conditions, restrictions, mortgages, or other liens.</i>
<p>*Note: On derequisitioning or return of real property to a local (oversea) government, major subordinate commands and base/station their record to the next higher level of command, where they are held until it is determined that no claim will be filed against the United States. All machine listings other than those shown in Column B, rule 1 will be disposed of when superseded.</p>				