

File Copy (NCO)

**REQUEST FOR AUTHORITY
TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

| LEAVE BLANK | |
|---|---------------------------------|
| DATE RECEIVED 31 MAR 1977 | JOB NO. NC1 AFU 77 78 |
| NOTIFICATION TO AGENCY | |
| In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-drawn" in column 10. | |
| (Date) | Archivist of the United States |

TO: GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)

DEPARTMENT OF THE AIR FORCE

2. MAJOR SUBDIVISION

DIRECTORATE OF ADMINISTRATION

3. MINOR SUBDIVISION

DOCUMENTATION SYSTEMS DIVISION

4. NAME OF PERSON WITH WHOM TO CONFER

P. BROOKS SPEED

5. TEL. EXT.

767-4479

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

24 MAR 1977

Herbert G. Geiger
(Signature of Agency Representative)

HERBERT G. GEIGER, Chief
Documentation Systems Division
Directorate of Administration

Date

(Signature of Agency Representative)

(Title)

| 7. ITEM NO. | 8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods) | 9. SAMPLE OR JOB NO. | 10. ACTION TAKEN |
|-------------|--|----------------------|------------------|
| | <p>STANDARDIZATION RECORDS (Table 73-1) (Applicable Air Force-wide)</p> <p>The purpose of this submission is to establish disposal authority for international standardization documents. The international standardization program is concerned with the standardization of specifications for military hardware, i.e., equipment parts as opposed to weapon systems, among participating nations. Abbreviations in our proposed decision logic table are as follows: ASCC for the Air Standardization Coordinating Committee, NATO MAS for the North Atlantic Treaty Organization, Military Agency for Standardization, and CTPA/TPA for Combined Test or Test Project Agreement. The proposed disposition criteria will satisfy our current requirements.</p> | <p>NN 170-33</p> | |

TABLE 73-1

STANDARDIZATION RECORDS

| R U L E | A | B | C | D |
|------------------|---|--|---|---|
| | If documents are or pertain to | consisting of | which are | then |
| 4 | international standardization | reports and minutes pertaining to ASCC and NATO MAS working groups and committees | record copies at the USAF International Standardization Office | destroy after 10 years, or when no longer needed for reference, whichever is later (note 1). |
| 5 | | | all other copies | destroy when superseded or when no longer needed. |
| 6 | | international standardization agreements and publications | project files | destroy when superseded or cancelled. |
| 7 | | ASCC and NATO MAS test project agreement (TPA/CTPA) correspondence and unit property records (jacket files), arranged by test project number | record copies at the USAF International Standardization Office | destroy 10 years after closeout, or when no longer needed for reference, whichever is later (note 1). |
| 8 | | | maintained by USAF NATO MAS and ASCC Equipment Representatives | destroy 1 year after closeout provided audit requirements have been satisfied (note 2). |
| 9 | | all other copies | destroy 1 year after closeout, or when monitoring is complete, whichever is sooner. | |
| | Notes: 1. Retain in current files area until eligible for destruction. 2. See table 175-2. | | | |