

**REQUEST FOR AUTHORITY  
TO DISPOSE OF RECORDS**

*(See Instructions on Reverse)*

*2 items*

**TO: GENERAL SERVICES ADMINISTRATION  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

LEAVE BLANK	
DATE RECEIVED <b>APR 28 1977</b> <b>NC1 AFU 77 84</b>	JOB NO.
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-drawn" in column 10.	
5-10-77 <i>James E. O'Neil</i> (Date) <i>acting</i> Archivist of the United States	

1. FROM (AGENCY OR ESTABLISHMENT)  
DEPARTMENT OF THE AIR FORCE

2. MAJOR SUBDIVISION  
DIRECTORATE OF ADMINISTRATION

3. MINOR SUBDIVISION  
DOCUMENTATION SYSTEMS DIVISION

4. NAME OF PERSON WITH WHOM TO CONFER  
P. BROOKS SPEED

5. TEL. EXT.  
767-4479

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

**21 APR 1977**

*Herbert G. Geiger*  
(Signature of Agency Representative)

**HERBERT G. GEIGER, Chief**  
**Documentation Systems Division**  
**Directorate of Administration**  
(Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p align="center">LEGAL ADMINISTRATION RECORDS (Table 110-1) (Applicable Air Force-wide)</p> <p>The purpose of this submission is to establish disposal criteria for Article 138 complaints. This series is comprised of records relating to "complaints of wrongs," a grievance procedure for military members established under 10 U.S.C. 938.</p> <p>These complaints are essentially grievance appeals. They can only be initiated when an individual is refused redress under normal administrative procedures (see AFM 12-50, Table 120-1) and are acted on by the officer exercising general court martial jurisdiction. The proposed disposition criteria will satisfy our current requirements.</p>	<p>NN 170-33</p>	

115-106'

*Sent to agency - 5/12/77*

TABLE 110-1

## LEGAL ADMINISTRATION RECORDS

R U L E	A	B	C	D
	If documents are or pertain to	consisting of	which are	then
29	Article 138 (UCMJ) complaints	complaints, reports of inquiry, and actions of the GCM authority	at HQ USAF/JACM	destroy 2 years after review.
30			at other than HQ USAF/JACM	destroy 1 year after action of GCM authority.