

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

6/10/80 ✓

LEAVE BLANK	
JOB NO	
NCL-AFU-80-33	
DATE RECEIVED June 12, 1980	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
6-24-80 Date	<i>James E. O'Neil</i> Archivist of the United States

TO **GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1 FROM (AGENCY OR ESTABLISHMENT)

DEPARTMENT OF THE AIR FORCE

2 MAJOR SUBDIVISION

1947 Administrative Support Group (HQ USAF)

3 MINOR SUBDIVISION

Information Management and Resource Division

4 NAME OF PERSON WITH WHOM TO CONFER

5 TEL EXT

Preston B. Speed

694-3495

**6 CERTIFICATE OF AGENCY REPRESENTATIVE**

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 \_\_\_\_\_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

☐ A Request for immediate disposal.

☒ B Request for disposal after a specified period of time or request for permanent retention.

C DATE 5 JUN 1980	D SIGNATURE OF AGENCY REPRESENTATIVE <i>Herbert G. Geiger</i>	E TITLE HERBERT G. GEIGER, Chief Information Mgt and Resource Div
7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO
	ACQUISITION QUALITY ASSURANCE RECORDS (Table 74-1) (Applicable Air Force-wide)	
	The purpose of this submission is to establish disposal authority for documents pertaining to subsistence standardization and quality control. The documents are used by dietitians, quality assurance specialists, and statistical support personnel in evaluating the quality of food served to military personnel at Air Force installations. The proposed retention period will satisfy our current requirements.	
		10. ACTION TAKEN  1 item

*Copy to agency + NMN*

TABLE 74-1

## ACQUISITION QUALITY ASSURANCE RECORDS

R U L E	A	B	C	D
	If documents are or pertain to	consisting of	which are	then
14	USAF subsistence standardization files	subsistence specifications, unsatisfactory material reports (subsistence), packaging improvement reports, consumer level quality audit program protocols and compu- ter output, and related correspondence	used by dietitians, quality assurance specialists, and statis- tical support staff at AFESC to design, develop correct or refine sub- sistence standardization documents, and to docu- ment previous mistakes and corrective actions taken for reference purposes	destroy when purpose has been served.

\* AFESC stands for Air Force Engineering and Services Center