

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

Rec 12/11/80 ✓

LEAVE BLANK	
JOB NO	
NCI-AFU-81-22	
DATE RECEIVED	
December 12, 1980	
NOTIFICATION TO AGENCY	
<small>In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10</small>	
<i>1-14-81</i> Date	<i>[Signature]</i> Archivist of the United States

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
DEPARTMENT OF THE AIR FORCE

2. MAJOR SUBDIVISION
1947 Administrative Support Group (HQ USAF)

3. MINOR SUBDIVISION
Information Management & Resources Division

4. NAME OF PERSON WITH WHOM TO CONFER
Mr. R. P. Dwyer

5. TEL EXT.
694-3494

6. CERTIFICATE OF AGENCY REPRESENTATIVE.

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE 8 DEC 1980	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Herbert G. Geiger</i>	E. TITLE HERBERT G. GEIGER, Chief Information Mgt and Resource Div
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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p style="text-align: center;">SAFETY PROGRAM ADMINISTRATION (Table 127-1) (Applicable Air Force-wide)</p> <p>Air Force proposes change to one rule and addition of two others to Table 127-1 for occupational safety and health (OSH) documentation. Reasons for changes/additions are:</p>		
1	Rule 8 (Change): Disposition of hazard reports increased to 5 years to conform with DODI 6055.1, DOD OSH Program.	NN 170-33	
2	Rule 16 (Added): Hazard abatement plans are interim control measures to abate unsafe or unhealthy working conditions and reduce the risk of a hazard to an acceptable level. Disposition is in consonance with rule 8 documentation.		
3	Rule 17 (Added): Variances to AFOSH standards are occasionally needed when situations exist in which it is impractical or impossible to comply with parts of an AFOSH standard because of operational needs, mission impact, or for technical reasons. Disposition conforms to DODI 6055.1.		

TABLE 127-1

SAFETY PROGRAM ADMINISTRATION

R U L E	A	B	C	D
	If documents are or pertain to	consisting of	which are	then
8	hazard reports	reports, with related attach- ments and correspondence, concerning but not limited to missile, ground, and flying hazards		*destroy after 5 years.
16 *	hazard abatement plans	USAF Hazard Abatement Log		destroy 5 years after closing action has been taken.
17 *	variances to AFOSH standards	requests for variances, related documents, records of variances, and alternate safety/health measures	at requesting base level, intermediate commands, approval MAJCOMs/SOAs, AFISC and AFMSC	destroy 1 year after variance is terminated.
	<p>Abbreviations:</p> <p>AFOSH: Air Force Occupational Safety and Health MAJCOMS/SOAs: Major Commands/Separate Operating Agencies AFISC: Air Force Inspection and Safety Center AFMSC: Air Force Medical Service Center</p>			