

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK	
JOB NO NCI-AFU-81-37	
DATE RECEIVED February 13, 1981	
NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
4-9-81 Date	 Archivist of the United States

**TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
DEPARTMENT OF THE AIR FORCE

2. MAJOR SUBDIVISION
1947 Administrative Support Group (HQ USAF)

3. MINOR SUBDIVISION
Information Management and Resource Division

4. NAME OF PERSON WITH WHOM TO CONFER
Preston B. Speed

5. TEL. EXT
694-3494

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 3 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE 9 FEB 1981	D. SIGNATURE OF AGENCY REPRESENTATIVE 	E. TITLE HERBERT G. GEIGER, Chief Information Mgt and Resource Div
------------------------------	---	--

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p align="center">COMMUNICATIONS-ELECTRONICS COMPUTER PROGRAMMING DOCUMENTS (Table 100-20) (Applicable Air Force-wide)</p> <p>The purpose of this submission is to amend disposal authorities for certain telecommunications computer programming documents.</p> <p>The changes expand the disposal authority for management task control documents to include configuration control offices and expand the series description of program change documents to include supporting documents.</p>	NCI-AFU-78-14	2 items

TABLE 100-20

COMMUNICATIONS-ELECTRONICS (C-E) COMPUTER PROGRAMMING DOCUMENTS

R U L E	A	B	C	D
	If documents are or pertain to	consisting of	which are	then
4	management task control	opening and closing state- ments, related cost analysis, software requirements, studies and change requests	maintained by the project management office (PMO) or the the configuration control office (CCO)	destroy 5 years after task closing.
7	program changes	emergency programming actions design control numbers, program software control numbers, off-line design changes, software patches, revisions, receipts, certi- fications, and related explanatory and supportive documents		destroy when superseded, obsolete or when no longer required for reference, whichever is later.