

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: NC1-AFU-82-035

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

Item 35/6/10 was superseded by NC1-AFU-83-026 / 35/6/10.4

In 1989, Air Force submitted N1-AFU-90-003 to cover all of their temporary items in AFR 12-50, Volume II, Disposition of Air Force Records (dated 1987) under a single job number. The items on this schedule are temporary. It is assumed that the remaining items on this schedule were therefore superseded by N1-AFU-90-003.

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

NWML

TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)
DEPARTMENT OF THE AIR FORCE

2. MAJOR SUBDIVISION
Directorate of Administration, HQ USAF

3. MINOR SUBDIVISION
Documentation Management

4. NAME OF PERSON WITH WHOM TO CONFER

Mrs. Grace T. Rowe

5. TEL EXT.

694-3527

LEAVE BLANK

JOB NO

NCI-AFU-82-35

DATE RECEIVED

March 16, 1982

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.

5-19-82
Date

Edward Welch
Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

☐ A Request for immediate disposal.

☒ B Request for disposal after a specified period of time or request for permanent retention.

C. DATE

D. SIGNATURE OF AGENCY REPRESENTATIVE

E. TITLE

JAMES E. DAGWELL

**Documentation Management Branch
Information Mgmt and Resources Div**

10 MAR 1982

James E. Dagwell

7. ITEM NO.

8. DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

9. SAMPLE OR
JOB NO.

10. ACTION TAKEN

**MILITARY PERSONNEL TESTING RECORDS (Table 35-6)
(Applicable Air Force-wide)**

The purpose of this submission is to add rule 7.2 and to change column D to rule 10. Rule 7.2 adds a rule for change of Test Control Officers (TCO) and unannounced (semiannual) disinterested officer inventories of TCO accounts. These inventories may be destroyed after completion of the next regular quarterly inventory.

Column D, rule 10 is amended to read "destroy after recording tests results on Personal Interview Record (ATC Form 1319)." The Personal Interview Record has a block for recording screening test information. Once recorded the test may be destroyed. The ATC form is a control record and as such is disposed of per table 11-1, rule 4. As a rule the ATC form is retained for 1 year.

NCI-AFU-79-8

No mass data change sheet required. Copy of job sent to NN M by BAW, 5/24/82

*Close/Out: 5-24-82: K.T.D.
Copy to Agency*

3 Items

TABLE 35-6 (Continued)				
R U L E	A	B	C	D
	If documents are or pertain to	consisting of	which are	then
7	quarterly inventories of test materials (note 3)	accountability listings or forms	at test control offices	retain current and immediately preceding inventories; destroy all others (note 2).
7.1 *	controlled item (test material) account- ability record			destroy after 2 years.
7.2 *	change of Test Control Officer (TCO) and unannounced disin- terested officer inventories of TCO accounts			destroy after completion of the next quarterly inventory
10	record of test admin- istration	Enlistment Screening Test (EST)	at AF recruiting sta- tions	*destroy after recording tests results on Personal Interview Record (ATC Form 1319).