

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: NC1-AFU-83-041

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

In 1989, Air Force submitted N1-AFU-90-003 to cover all of their temporary items in AFR 12-50, Volume II, Disposition of Air Force Records (dated 1987) under a single job number. The items on this schedule are temporary. It is assumed that the items on this schedule were therefore superseded by N1-AFU-90-003.

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

Wallace

TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)

DEPARTMENT OF THE AIR FORCE

2. MAJOR SUBDIVISION

Directorate of Administration

3. MINOR SUBDIVISION

Documentation Management HQ USAF

4. NAME OF PERSON WITH WHOM TO CONFER

Mrs Grace T. Rowe

5. TEL. EXT.

694-3527

LEAVE BLANK

JOB NO.

NCI-AFU-83-41

DATE RECEIVED

12/8/82

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.

1-21-83

Date

[Signature]
Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 4 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

☐ A Request for immediate disposal.

☒ B Request for disposal after a specified period of time or request for permanent retention.

C. DATE

6 DEC 1982

D. SIGNATURE OF AGENCY REPRESENTATIVE

[Signature: James E. Dagwell]

E. TITLE **JAMES E. DAGWELL**

Chief, Documentation Management
Directorate of Administration

7. ITEM NO.

8. DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

9. SAMPLE OR
JOB NO.

10. ACTION TAKEN

FAMILY HOUSING CONSTRUCTION RECORDS (Table 90-2)
(Applicable Air Force-wide)

1

The purpose of this submission is to change disposition authorities for rules 1, 3, 4, 5 and 6. We have re-evaluated our requirement for the records in rules 1, 5 and 6. We have determined that these records may be destroyed 20 years after the Air Force is relieved of accountability of the housing units. This should provide Air Force ample time to make trend analysis on the Family Housing Building Program, to settle all claims incident to change in accountability and answer congressional and other federal agency inquiries. The interest in these units is of long term duration.

Rules 3 and 4 have been combined. The records may be destroyed after they have served their purpose. They are for reference purposes only and are not authorized for retirement to a federal records center. Reference to the records fluctuate with the base and general interest in the units.

Rule 4 is Reserved.

NN-170-33

Mass data change sheet required. Copy of job sent to NNAH by RAW on 1/26/83. Copy to agency, 2-8-83; RB.

8 items

Request for Records Disposition Authority - Continuation

JOB NO.

PAGE OF

2 4

| 7. ITEM NO. | 8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods) | 9. SAMPLE OR JOB NO. | 10. ACTION TAKEN |
|----------------|--|----------------------------|---------------------|
| | <p>Rule 5 has been revised. This rule covers the "as built" plans, drawings, and specifications at base level. ^{and "as new"} The disposition has been changed from retire as permanent ^{to and "destroy when buildings are demolished"} transfer to new owner when accountability changes or destroy when building is demolished. This retention will serve the need of the base/stations.</p> <p>[Amended by R. Ware per G. Rowe, 12/9/82]</p> | | |

115-203

Four copies, including original, to be submitted to the National Archives

STANDARD FORM 115-A
Revised July 1974
Prescribed by General Services
Administration
FPMR (41 CFR) 101-11.4

TABLE 90-2

| R U L E | A | B | C | D |
|------------------|-----------------------------------|--|---|---|
| | If documents are or pertain to | consisting of | which are | then |
| 1 | AF housing construction | * construction and funding documents, such as invitations to bid, FHA-appraised statements, architect engineering contracts, contract specifications, change orders, reports of inspection, and related data which document the construction of housing projects administered by AF (see table 89-1 for housing projects administered by the Corps of Engineers) | * | *destroy 20 years after Air Force is relieved of accountability of the housing units, |
| 2 | | construction sketches and preliminary plans | | destroy on AF acceptance of the completed construction, |
| 3 | | original tracings, blueprints and final plans ("as built" and "as now" plans and drawings) | * at HQ USAF/MAJCOMS and subordinate commands | *destroy when purpose has been served. (note) |
| 4 | | | Reserved. * | |
| 5 | | [Amended by R. Wier per G. Rowe, 12/9/82] | * at base/stations | *transfer "as built" plans and drawings to new owner when accountability changes or destroy when building is demolished. |

TABLE 90-2

| R U L E | A | B | C | D |
|------------------|-----------------------------------|---|--|---|
| | If documents are or pertain to | consisting of | which are | then |
| 6 | | final reports executed on completion of construction | at HQ USAF and base/ stations | *destroy 20 years after Air Force is relieved of accountability of the housing units. |
| 7 | | monthly reports on progress of housing construction projects | | destroy when superseded, |
| 8 | | | at MAJCOMs and major subordinate commands | destroy after 6 months, |
| 9 | | manufacturer's catalogs, trouble shooting instructions, maintenance instructions, parts lists, and related papers | not duplicates of other documents on file | destroy when purpose is served, |

NOTE: Retirement to a federal records center is not authorized.