

Wallace

NWML

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK	
JOB NO	NCI-AFU-84-10
DATE RECEIVED	12/15/83
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
12-23-83 Date	<i>Robert K. May</i> Archivist of the United States

TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)
DEPARTMENT OF THE AIR FORCE

2. MAJOR SUBDIVISION
Directorate of Administration, HQ USAF

3. MINOR SUBDIVISION
Documentation Management

4. NAME OF PERSON WITH WHOM TO CONFER Mrs Grace T. Rowe	5. TEL. EXT. 694-3527
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6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

- A Request for immediate disposal.
- B Request for disposal after a specified period of time or request for permanent retention.

C. DATE 7 DEC 1983	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Grace T Rowe</i>	E. TITLE GRACE T. ROWE Documentation Management Branch
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1	<p>PERFORMANCE REPORTING AND QUALITY CONTROL RECORDS (Table 35-5) (Applicable Air Force-wide)</p> <p>The purpose of this submission is to change the disposition in rule 12.1 from destroy after 1 year to destroy 45 days from date of last notification. The maximum suspension from the Personnel Reliability Program (PRP) is now 45 days, therefore, the forms no longer serve a purpose beyond that period. The prescribing directive AFR 35-99 has been revised to reflect this change. It also prescribes a retention period of 45 days after last notification for the suspension log. This is in conflict with the present rule 12.1, retention for AFM 12-50. Would appreciate prompt action on this job so that we may get new retention period in revised AFR 12-50, Volume II, thus avoiding confusion in the field commands.</p>	NCI-AFU-82-60	

No mass data change sheet required. Job sent to agency by RAW on 12-27-83.

1 item

TABLE 35-5 Performance Reporting and Quality Control Records

R U L E	A	B	C	D
	If documents are or pertain to	consisting of	which are	then
12.1	Personnel Reliability Program (PRP) decertification action	suspension logs		*destroy 45 days from date of last notification.