

National Archives and Records Administration
REQUEST FOR DISPOSITION AUTHORITY

Records Schedule Number: DAA-0077-2019-0001

Status: APPROVED
Date Approved: 12/16/2019

General Information

Agency or Establishment	Department of the Army
Record/Scheduling Group	0077 - Records of the Office of the Chief of Engineers
Records Schedule Applies To	Agency-wide
Schedule Subject	Geotechnical Investigations
Additional Schedule Information	<p>USACE mission is to provide vital public engineering services in peace and war, strengthen our Nation's security, energize the economy, and reduce risks from disasters. Engineering Manual 110-1-1804 establishes criteria and presents guidance for geotechnical investigations during the various stages of development for both civil and military projects. Geotechnical investigations are made to determine geologic, seismologic, and soil conditions that affect safety, cost effectiveness, design, and execution of a proposed engineering project. This schedule authorizes disposition for an estimated 20,000 cubic feet of unscheduled geotechnical investigations records dating from 1800 to 2001 and stored at various Federal Record Centers. This schedule also applies to records maintained in USACE's regional offices and record holding areas (RHAs) including analog formats, textual, cartographic, photos, microfiche, and microfilm. This schedule does not apply to economic data records used in support of USACE Planning Guidance Notebook (Engineering Manual 1105-2-100) described in DAA-AU-2016-0018-0001.</p>
Is There a Classified Version of This Schedule?	No
Is consultation and coordination with Tribal Governments required?	Predate requirement

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Item Count

Total number of disposition items: 6

Number of Temporary disposition items: 4

Number of Permanent disposition items: 2

Number of Items with Disposition Not Approved: 0

Number of Inactive disposition items: 0

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Outline of Records Schedule Items for DAA-0077-2019-0001

Item #	Title	Disposition
0001	Geological and Soil Data	Temporary
0002	Regional Economic Data Files	Temporary
0003	Hydrological and Hydraulic Data Files	Temporary
0004	Basic Topographic Data	Temporary
0005	Original Aerial Photographs	Permanent
0006	Master Plans (Civil and Military)	Permanent

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Records Schedule Items

DAA-0077-2019-0001-0001		STATUS: Active
ITEM GENERAL INFORMATION		
Item Title	Geological and Soil Data	
Item Description	These records include data sheets on tests and core borings, test pits, tunnels, and shafts; blasting pattern and blast effect tests; pressure tests; test grouting; field pumping tests; laboratory analyses on soils and rocks, and comparable information.	
Is this item media neutral?	No	
Media limitation	Paper/analog only	
Is this item a Big Bucket?		
SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS		
Does this item supersede existing disposition authorities?	No	
Is this item a deviation from the GRS?	No	
DISPOSITION INSTRUCTION		
Final Disposition	Temporary	
Retention Period	Destroy 10 year(s) after the project has been completed.	
ADDITIONAL INFORMATION		
Are any of the records covered by this item national security classified?		
GAO Approval Required	No	

DAA-0077-2019-0001-0002		STATUS: Active
ITEM GENERAL INFORMATION		
Item Title	Regional Economic Data Files	
Item Description	This item includes information pertaining to crop values, crop distribution, flood plain areas by acres, computation sheets of crop and structural losses, crop and structural curves, and specific economic flood backup data and maps. These records are captured at the regional level and is not a part of the Planning Guidance Notebook (Engineering Manual 1105-2-100) described in DAA-AU-2016-0018-0001	
Is this item media neutral?	No	
Media limitation	Paper/analog only	
Is this item a Big Bucket?		
SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS		

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Does this item supersede existing disposition authorities?	No
Is this item a deviation from the GRS?	No
DISPOSITION INSTRUCTION	
Final Disposition	Temporary
Retention Period	Destroy 10 year(s) after completion of the project
ADDITIONAL INFORMATION	
Are any of the records covered by this item national security classified?	
GAO Approval Required	No

DAA-0077-2019-0001-0003		STATUS: Active
ITEM GENERAL INFORMATION		
Item Title	Hydrological and Hydraulic Data Files	
Item Description	These files include data relative to discharge measurements and ground water levels; surveys; stream and tide gauge observations; pollution studies; silting and sedimentation; salinity studies; beach and bank erosion; wind and wave action, and similar data.	
Is this item media neutral?	No	
Media limitation	Paper/analog only	
Is this item a Big Bucket?		
SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS		
Does this item supersede existing disposition authorities?	No	
Is this item a deviation from the GRS?	No	
DISPOSITION INSTRUCTION		
Final Disposition	Temporary	
Retention Period	Destroy 10 year(s) after the completion of the project	
ADDITIONAL INFORMATION		
Are any of the records covered by this item national security classified?		
GAO Approval Required	No	

DAA-0077-2019-0001-0004		STATUS: Active
ITEM GENERAL INFORMATION		

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Item Title	Basic Topographic Data
Item Description	These files include benchmarks; horizontal and vertical control data, traverse computations, triangulations, and topographic surveys; geodetic, hydrographic, and cadastral data; solar and stellar observation computations; tracings; maps and drawings, field survey books, and related information.
Is this item media neutral?	No
Media limitation	Paper/analog only
Is this item a Big Bucket?	
SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS	
Does this item supersede existing disposition authorities?	No
Is this item a deviation from the GRS?	No
DISPOSITION INSTRUCTION	
Final Disposition	Temporary
Retention Period	Destroy 10 year(s) after completion of the project
ADDITIONAL INFORMATION	
Are any of the records covered by this item national security classified?	
GAO Approval Required	No

DAA-0077-2019-0001-0005	STATUS: Active
ITEM GENERAL INFORMATION	
Item Title	Original Aerial Photographs
Item Description	Original aerial (analog) photographic negatives used to survey project areas
Is this item media neutral?	No
Media limitation	Paper/analog only
Is this item a Big Bucket?	
SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS	
Does this item supersede existing disposition authorities?	No
Is this item a deviation from the GRS?	No
DISPOSITION INSTRUCTION	
Final Disposition	Permanent
Are there multiple instructions for this item?	Yes

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Instructions	
Records to which this instruction applies	Transfer Instruction
Non-electronic Photographs and Other Graphic Materials	Records will not be pre-accessioned
ADDITIONAL INFORMATION	
Date span of the initial transfer	From: --/--/1820 To: --/--/2001
Are any of the records covered by this item subject to a FOIA exemption?	

DAA-0077-2019-0001-0006		STATUS: Active
ITEM GENERAL INFORMATION		
Item Title	Master Plans (Civil and Military)	
Item Description	Included are documents relating to regional groundwater flow patterns, published data on material properties, history of seismic activities, identification of known hazards, ground water studies, map studies, slope landslides locations,the preparation, development, review and revision of master plans for permanent Army Installations, basic information maps, analysis of existing facilities reports tabulations of existing and required facilities, preliminary land use plans, and plans for future development (which include the general site plan, analytical report, background material, and related correspondence.	
Is this item media neutral?	No	
Media limitation	Paper/analog only	
Is this item a Big Bucket?		
SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS		
Does this item supersede existing disposition authorities?	No	
Is this item a deviation from the GRS?	No	
DISPOSITION INSTRUCTION		
Final Disposition	Permanent	
Are there multiple instructions for this item?	No	
Transfer Instruction	Other: One time transfer unless similar records as described here of the same time frame are located.	
ADDITIONAL INFORMATION		
Date span of the initial transfer	From: --/--/1820 To: --/--/2001	

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Are any of the records covered by
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Signatory Information

Action	User	Date
Approve	David Ferriero	12/16/2019