Request for Records Disposition Authority

Records Schedule Number	DAA-AU-2015-0031
Schedule Status	Approved
Agency or Establishment	Department of the Army
Record Group / Scheduling Group	Army Undifferentiated
Records Schedule applies to	Department-wide
Schedule Subject	Maintenance Consolidated Database System - The Army Maintenance Management System
Internal agency concurrences will be provided	No

Background Information

Maintenance Consolidated Database System - The Army Maintenance Management System – Aviation DA Pam 738-751, Functions Users Manual for the Army Maintenance Management System – Aviation.
The proponent of the pamphlet is the Deputy Chief of Staff, G–4.

The purpose of this publication is provide instruction, direction and guidance for use, preparation, and disposition of electronic aviation data, and/or paper aviation forms and records.

MCDS, part of TAMMS-A is managed by AMCOM and is used to collect, validate and maintain critical aviation maintenance data collected by the Field Tactical Units, Depot Repair facilities, RESET, OEMs and others. The system consists of multiple applications that support the war fighter and ensure air worthiness by providing critical information on aviation assets. MCDS provides a single point access to the complete history of a component to include removals, repairs, installations and maintenance work orders (MWOs). MCDS validates data by using outside sources of data such as 1352 Readiness data and property book data to ensure data accuracy.
MCDS provides Item Unique Identification (IUID) capability to create, validate and register IUIDs for the entire Army. MCDS also links the IUID to the asset Serial Number, Part number and National Stock Number (NSN) so it can be used as a tool to correctly identify the item and link to other supply applications.
Inclusive dates are 1968 to present.
Source input is keyed, scanned and migrated. The data originates from DoD-wide – including Army depots, Army Materiel Command, AMCOM, AED, SED, AMRDEC, Foreign Military sales, Original Equipment manufacturers and fielded Soldiers and are approved

for disposition under RN 25-1kkk. System documentation includes record layouts, specifications, and code books are covered under RN 25-1mmm.
Outputs include automated system administrative outputs and reports, covered by RN 25-1jjjjj.

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

GAO Approval

Outline of Records Schedule Items for DAA-AU-2015-0031

Sequence Number	
1	Maintenance Consolidated Database System - The Army Maintenance Management System Master File/RN 738-751o/ACRS 700A/PERM Disposition Authority Number: DAA-AU-2015-0031-0001

Records Schedule Items

Sequence Number

1

Maintenance Consolidated Database System - The Army Maintenance
Management System Master File/RN 738-751o/ACRS 700A/PERM

Disposition Authority Number   DAA-AU-2015-0031-0001

A complete history of a component to include removals, repairs, installations and
maintenance work orders.

Final Disposition	Temporary
Item Status	Active
Is this item media neutral?	Yes
Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?	No

Manual Citation	Manual Title
AR 25-400-2	The Army Records Information Management System (ARIMS)

Disposition Instruction

Cutoff Instruction	TE10. Event is after an aviation component becomes obsolete or no longer needed. Keep until event occurs and then until no longer needed for conducting business, then retire to the AEA. The AEA will destroy the records 10 years after the event.
Retention Period	Destroy 10 year(s) after the event (see cutoff instructions)

Additional Information

GAO Approval	Not Required

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
06/08/2015	Certify	Shirley KinsonJones	Management Analyst	Army - Records Management and Declassification Agency
11/30/2015	Submit for Concurrence	Sebastian Welch	Appraiser	National Archives and Records Administration - Records Management Services
12/07/2015	Concur	Laurence Brewer	Director, National Records Management Program	National Archives and Records Administration - National Records Management Program
12/07/2015	Concur	Laurence Brewer	Director, National Records Management Program	National Archives and Records Administration - National Records Management Program
12/09/2015	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist