·REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See instruction on reverse)

TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)
8601 ADELPHI ROAD,COLLEGE PARK, MD 20740-6001

LEAVE BLANK (NARA use only)

JOB NUMBER
71-AU-01-004

DATE RECEIVED
9-29-00

1. FROM (Agency or establishment)
U.S. ARMY

2. MAJOR SUBDIVISION
U.S. TOTAL ARMY PERSONNEL COMMAND

3. MINOR SUBDIVISION
RECORDS MANAGEMENT PROGRAM DIVISION

4. NAME OF PERSON WITH WHOM TO CONFER
PATRICIA R. MARTIN

5. TELEPHONE
(703) 806-3171

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

DATE
9-5-01

ARCHIVIST OF THE UNITED STATES

6. AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached ___2___ pages(s) are not now needed for the business of the agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provision of Title 8 of the GAO Manual for Guidance of Federal Agencies,

[✓] is not required;   [ ] is attached; or   [ ] has been requested.

DATE
26 Sep 00

SIGNATURE OF AGENCY REPRESENTATIVE
HOWARD N. GREENHALGH

TITLE
DIRECTOR, RECORDS MANAGEMENT DIVISION

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	Army Criminal Investigation Reporting System (ACIRS III+) **BACKGROUND AND ADDITIONAL INFORMATION:** Agency - United States Army Criminal Investigation Command (CIDC). ACIRS III+ is a world wide criminal investigative reporting system that is used in both a peacetime and wartime environment. It is a computer based Telecommunications and Automated Information System (TAIS) for the collection and reporting of criminal investigative information from 130+ worldwide field activities to USACIDC. This system consists of a database containing information about Criminal Investigation Division (CID) reports of investigation. The database is never over written. An Agent can always retrieve up to 5 previous status and instances data entries at any time The said updates are system contained. The description below applies to masterfiles and output reports generated by ACIRS III+. Authorized users are primarily USACIDC agents. Information about the said database,inputs, outputs, backups and system documentation is attached. The governing directive for the ACIRS III+ is AR 195-2. a. Source of data for the system:The information, meaning theReport of Investigation (ROI) which contains information related to serious crimes and incidents investigated are keyed into the system by authorized users. The input records/application from these ROIs provide a total of 340 data input screens for data capture. Certain data elements from criminal investigation reports of investigation are from Military Police Reports (MPR's) which are entered into the system.		

Cc NWME, NR

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	An example of a data input screen is provided in the documentation. All captured data is considered to be of criminal intelligence value and no cases are being archived. All capture data must be retained for legal purposes until all judicial and appellate action has been completed. The input records are schedule under FN 25-1kkk. b. System documentation is scheduled under 25-1mmm. c. Backups are scheduled under 25-1nnn. d. Automated system administrative reports are scheduled under FN 25-1ll.		
1	FN:195-2o Title: Army Criminal Investigation Reporting System (ACIRS III+) Master File Authority: TBD Privacy Act: A195-2bUSACIDC Description: This system consists of information about Criminal Investigation Division (CID) cases which consist of names, subject status codes, grade, Major Command, Aliases/Nicknames, Social Security Numbers, Date of Birth, and Drug involvement. Disposition: ~~KE6: Event is when the master file is no longer needed to~~ support the ACIRS III+ ~~program. Keep~~ in CFA until event occurs and then until no longer needed for conducting business, ~~but not more~~ than 6 years after ~~event, then destroy.~~		TE40. Event is when the individual case is closed. Keep until event occurs and then until no longer needed for conducting business, then retire to the U.S. Army Criminal Investigation Command repository. CID repository will destroy the record 40 years after the event. 11-21-00 Pat Martin, Army Linda Genovese, NARA
2	FN:195-2p Title: Army Criminal Investigation Reporting System (ACIRS III+) Outputs and Reports Authority: TBD Privacy Act A195-2bUSACIDC Description: The Outputs and Reports are investigative records, files and reports to include Military Police Reports of disciplinary Action taken (DA Form 4833, Commanders Report of Disciplinary or Administrative Action) and selected military police reports, (DA Form 3975, Military Police Report). Disposition: T40:Destroy when record is 40 years old.		

115-109
NSN 7540-00-634-4064
PREVIOUS EDITION NOT USABLE
STANDARD FORM 115 (REV. 3-91)
Prescribed by NARA
36 CFR 1228