

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b> (See instructions on reverse)		LEAVE BLANK (NARA use only)	
TO: National Archives and Records Administration (NIR) 8601 Adelphi Road, College Park, MD 20740-6001		JOB NUMBER 71-A7-05-3	DATE RECEIVED 9-1-2005
1. FROM (Agency or establishment) U.S. Army		NOTIFICATION TO AGENCY	
2. MAJOR SUBDIVISION Office of the Administrative Assistant to the Secretary of the Army		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
3. MINOR SUBDIVISION Records Management Division		DATE 8/17/06	ARCHIVIST OF THE UNITED STATES Allen Weinstein
4. NAME OF PERSON WITH WHOM TO CONFER Betty S. Burton	5. TELEPHONE 703-428-6417		

6. AGENCY CERTIFICATION  
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required;  is attached; or  has been requested.

DATE 24 AUG 2005	SIGNATURE OF AGENCY REPRESENTATIVE JOHN A. SHARRETT-SULLIVAN	TITLE Chief, Records Management Division
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	<p>Central US Registry Files</p> <p><b>BACKGROUND</b> The Central US Registry (CUSR) is the US Government's sole central distribution point for NATO (North Atlantic Treaty Organization) documents. The CUSR, established under the Secretary of the Army by DOD Dir 5100-55 operates under the policy guidance of the Secretary of Defense who is the US Security Authority for NATO Affairs. The Secretary of Defense appointed the Secretary of the Army as the Executive Agency to operate and administer the CUSR.</p> <p>A central registry has been established for each NATO member nation. The Central US Registry is located in the Pentagon. As an official representative of the US Security Authority for NATO, the CUSR oversees the administration of the US registry system. The CUSR establishes all US sub-registries to execute the accountability and security management of NATO and ATOMAL material at various US locations throughout the world.</p> <p>The documents received by the CUSR are not created or owned by the CUSR. CUSR merely receives and disseminates them. NATO information is received in paper, compact disc, and electronic version. Distribution is made by saving the documents to CDs and distributing the CDs. Records are maintained by series title (unique title assigned by NATO) and year record was generated.</p> <p>Not all NATO information and material coming into the US flows through the CUSR, but a large portion does. A substantial amount of the material is NATO classified information which requires handling</p>		

cc - Agency <sup>NWME</sup> NWMO NWCT

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	<p>and safeguarding procedures. A registry system has been established within which NATO classified material, especially the most sensitive, can be properly protected and accounted for. There are more than 130 sub-registries that form the US Registry System. The CUSR is the only registry of accountable NATO material for the US.</p> <p>NATO information is information that has been generated by or for NATO, or member nation national information that has been released into the NATO security system. The protection of the information is controlled under NATO security regulations and access within NATO is determined by the holder, unless restrictions are specified by the originator at the time of release to NATO. NATO has four levels of classified information: COSMIC TOP SECRET, NATO SECRET, NATO CONFIDENTIAL, and NATO RESTRICTED.</p> <p>The Depository Section of the CUSR receives one copy of every document received by the CUSR. These copies are retained for up to 90 days to support requests for extra copies of those documents for that period. After 90 days, paper copy documents are microfilmed for entry in the Registry's archive. The CUSR has copies of NATO documents since NATO's beginning in April 1949. There are 2,600 rolls of 16mm microfilm and 111 LF paper records currently at the CUSR. All records are classified SECRET and below.</p> <p><del>The following proposed disposition instructions apply to records in all media and formats.</del></p>		
1	<p>Title: Central US Registry NATO Documents - 1949-2002 Auth: TBD PA: N/A Description: Records consist of microfilm and paper copies of NATO documents that have been received and distributed by the Central US Registry since its inception in 1949 through 2002. These documents were generated by or for NATO, or consist of member nation national information that has been released into the NATO security system. Disposition: PERMANENT. TP. Transfer immediately to the National Archives.</p>		<p><i>Changed by RO's request 9/30/05 [Signature]</i></p>
2	<p>The electronic version of all records on this schedule that are created by electronic mail or word processing applications will be deleted when the file copy is generated or when no longer needed for reference or updating; whichever is later.</p>		<p><i>CARS 20, Items 13/14 9/30/05 [Signature]</i></p>