Request for Records Disposition Authority

(See Instructions on reverse)

To National Archives and Records Administration (NIR)
Washington, DC 20408

Leave Blank (NARA Use Only)	
Job Number	$NI-A4-09-16$
Date Received	3/12/09

1 From (Agency or establishment)

U.S. ARMY

2 Major Subdivision

Office of the Admin Asst to the Sec of the Army

3 Minor Subdivision

US Army Records Mgmt & Declass Agency

Notification to Agency

In accordance with the provisions of 44 U S C 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10

4 Name of Person with whom to confer	5 Telephone (include area code)	Date	Archivist of the United States
Shirley Kinson-Jones	703-428-6411	9-8-2009	Adrienne Thomas

6 **Agency Certification**

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies

[X] is not required   [ ] is attached   [ ] has been requested

Signature of Agency Representative	Title	Date (mm/dd/yyyy)
Dominic A. Baldini	Chief, Records Management Division	27 FEB 2009

7 Item Number	8 Description of Item and Proposed Disposition	9 GRS or Superseded Job Citation	10 Action taken (NARA Use Only)
	Management of Army Individual Training Requirements and Resources - AR 350-10 Army Training Requirement and Resources System (ATRRS) PLEASE SEE ATTACHEMENT		

Army Training Requirements and Resources System (ATRRS)
(AR 350-10)

Background: The Army Training Requirements and Resources System (ATRRS) is the system of record for management of input to training for the total Army   ATRRS is the repository for training requirements, training programs, training costs, and training personnel data. The ATRRS database contains detailed class information on all courses taught and taken by Army personnel   Training managers use this information to schedule classes, fill training seats and train soldiers. ATRRS produces reports and analyses, and can display selected data pertinent to training-requirements programs, inputs, graduates, loads, and associated information.

Note: Use record number (RN) 25-1kkk for source input records, RN 25-1lll for automated system administrative outputs and reports; RN 25-1mmm for automated system documentation and specification files, and RN 25-1nnn for backup files.

RN: 350-10m
Title: Army Training Requirements and Resources System (ATRRS) Master File
Authority: TBD
PA: TBD
Description: ATRRS contains training requirements, training programs, training costs, training personnel data, course administrative data, class schedules, Quota Allocations, Reservations, Inputs, Grad, Non-successful Completions, Loads, Cost Effective Travel Location, Funding Allocations and Expenditures. The system contains data in whole or in part from 1983 to date.
Disposition: KE6. Event is after reports have been cut off at the close of each fiscal year. Keep until event occurs, then delete 6 years after the event.