Request for Records Disposition Authority

(See Instruction reverse)

Number

NI-AU-10-14

Date Received

To: **National Archives and Records Administration (NIR)**
Washington, DC 20408

Notification to Agency

In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

1. From: (Agency or establishment)

Department of the Army

2. Major Subdivision

Office of the Administrative Assistant to the Secretary of the Army

3. Minor Subdivision

Records Management and Declassification Agency

4. Name of Person with whom to confer	5. Telephone (include area code)	Date	Archivist of the United States
Brenda Fletcher	703-428-6298		

6. **Agency Certification**

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached ____1____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies:

[x] is not required	[ ] is attached	[ ] has been requested

Signature of Agency Representative	Title	Date (mm/dd/yyyy)
	Richard A. Wojewoda, Chief, Records Mgmt Division	02/23/2010

7. Item Number	8. Description of Item and Proposed Disposition	9. GRS or Superseded Job Citation	10. Action taken (NARA Use Only)
	500 - Emergency Employment of Army and Other Resources		

Background. Information systems used by emergency relocation staff involved in preparing for war or emergencies, bringing the Army to a state of readiness, and assembling and organizing personnel, supplies, and other resources for active military service. Includes Army participation and support in matters of civil disturbance and defense, disaster relief; including emergency actions and measures taken during riots, demonstrations, and similar disorders; floods, earthquakes, storms, fires, and accidents.

RN: 500d
Title: Army Disaster Personnel Accountability and Assessment System (ADPAAS) Master File
Authority: TBD
PA: TBD - systems contain privacy data

Description. The ADPAAS is used to account for personnel following a natural or man-made disaster. It is used to alert and notify emergency personnel. Information in the system include name, rank, address, telephone numbers, email addresses, command name, social security number, and date of birth.

Disposition. KEN. Event is 2 years after cutoff on action documents; or when no longer needed for current operations for non-action documents, whichever applies. Keep until event occurs and then until no longer needed for conducting business, but not longer than 6 years after the event, then delete.

Note. Use record number (RN) 25-1kkk for source input records; RN 25-1lll for automated system administrative outputs and reports; RN 25-1mmm for automated system documentation and specification files; and RN-1nnn for backup files.

Item No.	System Name	Acronym	RN/Disposition	Proponent
	Army Disaster Personnel Accountability and Assessment System	MMS		HQDA G1