

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1 FROM (AGENCY OR ESTABLISHMENT)
Department of the Army

2 MAJOR SUBDIVISION
Information Systems Support Agency

3 MINOR SUBDIVISION
Army Records Management Operations Office

4 NAME OF PERSON WITH WHOM TO CONFER
Jean Carson

5 TEL EXT
325-0313

LEAVE BLANK	
JOB NO	<i>NI-AU-86-24</i>
DATE RECEIVED	<i>2/12/86</i>
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
<i>6-9-86</i> Date	<i>Frank A. Burke</i> Archivist of the United States

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified

A Request for immediate disposal

B Request for disposal after a specified period of time or request for permanent retention.

C DATE <i>5 Feb 86</i>	D SIGNATURE OF AGENCY REPRESENTATIVE <i>WR Boardman, CRM</i>	E TITLE WENDELL BOARDMAN, CRM Army Records Manager
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7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
	<p align="center">AR 340-18 (Appendix "J")</p> <p><u>F.N. 921-06 - PATIENT TREATMENT FILM</u></p> <p>Includes X-ray and cardiac catheterization film exposed during diagnosis and treatment of patients at hospitals and dispensaries, and X-ray film exposed during periodic physical examinations, examinations for flight, promotion, or special training, or for conversion to Regular Army while on active duty. Also includes X-ray film exposed during complete entrance medical examinations and annual medical examinations of agents of the Federal Bureau of Investigation when such examinations are conducted by Army medical facilities. Not included are procurement or separation X-rays.</p> <p>NOTE: When inpatients are transferred, film pertaining to the current period of treatment are transferred with the clinical records.</p> <p>PROPOSED DISPOSITION:</p> <p>a. X-ray film: Report to the servicing Defense Reutilization and Marketing Office for appropriate disposition instructions 5 years after the end of the year in which last X-rays were taken. When installation is discontinued before expiration of the 5 year retention</p>		<i>2 items</i>

Request for Records Disposition Authority - Continuation		JOB NO	PAGE OF 2 of 2
7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
	<p>period, retire to National Personnel Records Center (Civilian), 111 Winnebago Street, St. Louis, MO 63118. nearest FRC. * NPRC will dispose of film 5 years after the end of the year in which last x-rays were taken.</p> <p>b. Cardiac catherization film: Report to the servicing Defense Reutilization and Marketing Office for appropriate disposition instructions 7 years after the end of the year in which last film was taken. When installation is discontinued before expiration of the 7 year retention period, retire to National Personnel Records Center (Civilian), St. Louis, MO 63118. nearest FRC. * NPRC will dispose of film 7 years after the end of the year in which last x-ray was taken.</p> <p>BACKGROUND: Description and disposition has been expanded to provide for maintenance & disposal of cardiac catherization film. The Army Surgeon's Office has determined that cardiac catherization film should be kept for at least seven years.</p> <p>NOTE: This job excludes x-rays taken of civilian empyees of the Federal Government.</p> <p>Changes made with concurrence of Army.</p>		

APPRAISAL REPORT ON RECORDS DISPOSITION REQUEST

JOB NUMBER
N1-AU-86-24

SECTION I – ACTION TAKEN

- 1 **APPROVED FOR DISPOSAL** The records described under all items of the schedule, except those that may be listed in blocks 2, 3 and 4 of this section, are disposable because they do not have sufficient value for purposes of historical or other research, functional documentation, or the protection of individual rights to warrant permanent retention by the Federal Government
- 2 **APPROVED FOR PERMANENT RETENTION** The records described under the following item or items have been appraised by the National Archives and Records Service (NARS) and are designated for permanent retention by the Federal Government. The agency will offer these records to NARS as specified in the schedule
- 3 **DISPOSITION NOT APPROVED** The records described under the following item or items are not approved for disposition. See Section III of this form for explanation
- 4 **WITHDRAWN** The records described under the following item or items have been withdrawn at the request of the agency

SECTION II – RECOMMENDATION/CONCURRENCES

	TITLE	SIGNATURE	DATE
APPRAISAL	APPRAISER	<i>Jane Neal</i>	6/6/86
	DIRECTOR, RECORDS DISPOSITION DIVISION	<i>Kenneth F. Rossman</i>	6/6/86
CONCURRENCES			

SECTION III – APPRAISER'S COMMENTS

This job, submitted by Army, changes the retention period of cardiac catheterization x-rays from 5 to 7 years and also modifies the Army file number for x-rays to exclude film pertaining to civilian employees, which is currently frozen pending the development by OPM of an employee medical file system (EMFS). Since this job merely increases the retention period for records already approved for disposal, NNM concurrence is not needed nor is Register publication