

REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

LEAVE BLANK

JOB NO.

NI-AU-86-56

DATE RECEIVED

7-17-86

TO **GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

1 FROM (Agency or establishment)

Department of the Army

2 MAJOR SUBDIVISION

Army Records Management Operations Office

3 MINOR SUBDIVISION

Records Programs
~~Standards Division~~

4 NAME OF PERSON WITH WHOM TO CONFER

Cliff Jones

5 TELEPHONE EXT.

325-6044

DATE

ARCHIVIST OF THE UNITED STATES

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached

A GAO concurrence is attached, or is unnecessary

B DATE

5 Jun 86

C SIGNATURE OF AGENCY REPRESENTATIVE

W.R. Boardman, CRM
W.R. BOARDMAN, CRM

D TITLE

Army Records Manager

7
ITEM
NO

1

8 DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

1307-19 International military standardization agreement files. (Planned MARKS Number 34-1d)

BACKGROUND: Army Materiel Command (AMC) is converting permanent information under this file number to microform and is proposing to destroy the original paper records. The disposition instructions provide for both original information and microform. If destruction of the original paper information is approved, we plan to implement the disposition instructions indicated in this action on an Army-wide basis. In view of this, the following information is provided IAW 36 CFR, Subpart 1230.10:

a. Filming will be accomplished in accordance with the standards set forth in 36 CFR, Part 1230.

b. Storage conditions will adhere to the standards of 36 CF, Subpart 1230.20.

9 GRS OR
SUPERSEDED
JOB
CITATION

NC1-AU-84-18

10 ACTION
TAKEN
(NARS USE
ONLY)

86-59

Request for Records Disposition Authority - Continuation		JOB NO	PAGE OF 2 2
7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
1	<p>1307-19</p> <p>International military standardization agreement files</p> <p>Description Information relating to international agreements pertaining to standardization. Included are--</p> <ul style="list-style-type: none"> a. Coordinating actions. b. Communications. c. Comments. d. Ratification. e. Copies of approved agreements. f. Similar information. <p>Disposition</p> <ul style="list-style-type: none"> a. Office of Army proponent or custodian of the agreement: <ul style="list-style-type: none"> (1) Agencies not converting the information to microform: Permanent. Cutoff on supersession, cancellation, or termination of the agreement. (2) Agencies converting the information to microform under an approved micrographic system: <ul style="list-style-type: none"> (a) Original documents: Destroy after verification that the microforms meet prescribed quality standards and that the microform is an adequate substitute for the original documents. (b) Microforms: <ul style="list-style-type: none"> (1) One silver halide microform set and one diazo or vesicular copy: Permanent. (2) Other microform copies: Destroy when no longer needed for current operations. b. Other offices: Destroy or supersession, cancellation, or termination of the agreement. 		