

REQUEST FOR RECORDS DISPOSITION AUTHORITY

LEAVE BLANK

JOB NO.
NI-AU-92-3

TO: GENERAL SERVICES ADMINISTRATION
 NATIONAL ARCHIVES AND RECORDS SERVICE, WASH, DC 20408

DATE RECEIVED
6/5/92

- 1. FROM (Agency or establishment)
 Department of the Army
- 2. MAJOR SUBDIVISION
 U.S. Army Information Systems Command
 Fort Huachuca, AZ 85613-5000
- 3. MINOR SUBDIVISION
 DCSOPS (ASOP-MR)
- 4. NAME OF PERSON WITH WHOM TO CONFER
 Monette F. Blanco
- 5. TELEPHONE EXT.
 (602) 538-4749

NOTIFICATION TO AGENCY

IAW 44 U.S.C 3303a disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "with-drawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

DATE OF ARCHIVIST OF THE UNITED STATES

8/20/92 *James W. Moore*

6. CERTIFICATE OF AGENCY REPRESENTATIVE: I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 4 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: is attached; or X is unnecessary.

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| B. DATE <i>3 June 92</i> | C. SIGNATURE OF AGENCY REPRESENTATIVE <i>Jay A. Raschke</i> JAY A. RASCHKE | D. TITLE Chief, Policy Division |
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| 7. ITEM NO. <i>1</i> | 8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods) | 9. GRS OR SUPERSEDED JOB CITATION | 10. ACTION TAKEN (NARS USE) |
|-------------------------|---|--------------------------------------|--------------------------------|

AUTHORIZATION FOR EARLY DISPOSAL OF SHORT TERM RECORDS ACCUMULATED BY CLOSING BASES.

Records listed on the enclosed sheets are approved for immediate destruction because they are no longer needed for administrative purpose and their early disposal would not adversely affect the legal rights of the U.S. Government or those affected by government activities.

This authorization may be applied by ~~other~~ *all closing* installations to effect the disposal of records covered by the same file number of AR 25-400-2 so long as the reduction period is not greater than the reduction in this job.

Copies sent to agency, 8/26/92