

5:24 Apr 94

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See instructions on reverse)		LEAVE BLANK (NARA use only)	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER <i>NI-A4-94-8</i>	
1. FROM (Agency or establishment) U.S. ARMY		DATE RECEIVED <i>1-28-94</i>	
2. MAJOR SUBDIVISION HQ, US ARMY INFORMATION SYSTEMS COMMAND		NOTIFICATION TO AGENCY	
3. MINOR SUBDIVISION INFORMATION REQUIREMENTS DIVISION, DCSOPS		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
4. NAME OF PERSON WITH WHOM TO CONFER KANDY LIGHT	5. TELEPHONE (602) 538-8414	DATE <i>7/18/94</i>	ARCHIVIST OF THE UNITED STATES <i>James B. [unclear] for [unclear]</i>
6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached ___ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required; <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.			
DATE <i>1/21/94</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>JAY A. RASCHKE</i> <i>Sepp Henderson</i>		TITLE CHIEF, INFORMATION REQUIREMENTS DIVISION
7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	BACKGROUND: These files contain information in which the Career Branch Individual Files (CBIF), Official Military Personnel File (OMPF) do not have. This information is needed in order to make changes to the CBIF/OMPF. Even though the individual is brought from the Stand By Reserve Forces to active duty, the individual may request changes which will reject upper mobility in the individual status throughout his/her military career. Examples are: changes in Constructive Credit for Grade, Service Obligations, Name Changes, Historical Data and Assignment Instructions. The average turn around time for these changes to occur is 3 years. FN: 601-25a Title: Delay Board Proceedings Privacy Act: AO640DARP	NN-166-204	

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REQUEST FOR RECORDS DISPOSITION AUTHORITY - CONTINUATION

JOB NUMBER

PAGE
OF

7.
ITEM
NO.

8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION

9. GRS OR
SUPERSEDED JOB
CITATION

10. ACTION
TAKEN (NARA
USE ONLY)

Description: Documents relating to delay in orders to active duty of Army Reserve personnel. Included are applications for delay or renewal thereof, copies of orders appointing delay and appeal boards, board proceedings, and related documents.
Disposition: Destroy after 3 years.