

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See instructions on reverse)		LEAVE BLANK (NARA use only)	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER NI-AU-94-20	DATE RECEIVED 4.25.94
1. FROM (Agency or establishment) U.S. ARMY		NOTIFICATION TO AGENCY	
2. MAJOR SUBDIVISION HQ, U.S. ARMY INFORMATION SYSTEMS COMMAND		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
3. MINOR SUBDIVISION INFORMATION REQUIREMENTS DIVISION, DCSOPS			
4. NAME OF PERSON WITH WHOM TO CONFER KANDY LIGHT (ASOP-MP)	5. TELEPHONE (602) 538-8414	DATE	ARCHIVIST OF THE UNITED STATES WITHDRAWN
6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached ___ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,			
<input checked="" type="checkbox"/> is not required; <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.			
DATE 14 Feb 94	SIGNATURE OF AGENCY REPRESENTATIVE JAY A. RASCHKE <i>Kathy Edwards</i>	TITLE CHIEF, INFORMATION REQUIREMENTS DIVISION	
ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1.	BACKGROUND: The requirements for retention of files for the Army Personnel Proponent System is directed by AR 600-3. This regulation prescribes personnel proponent responsibilities in career field management for commissioned officer branches and functional area, warrant officer military occupational specialties, enlisted personnel career management fields, and civilian occupational series under their respective personnel management fields, and civilian occupational series under their respective personnel management systems. FN: 600-3a Title: Personnel Life-Cycle Management Files Privacy Act: Not applicable. Description: Documents maintained by personnel proponents for management of the eight personnel life cycle management functions of structure, acquisition, individual training and education, distribution, deployment, sustainment, professional development and separation for their respective career fields. Included are files related to defining		

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	<p>development needs, refining requirements in the field, and providing assistance to improve all aspects of the Army's personnel life cycle management system.</p> <p>Disposition:</p> <p>a. Personnel proponent offices: Destroy 3 years after completion of the action unless longer retention is required for current operations or historical reference.</p> <p>b. Reviewing and coordinating agencies: Destroy when no longer needed for current operations.</p> <p>c. Other offices: Destroy when no longer needed for current operations.</p>		