

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b> (See instructions on reverse)		LEAVE BLANK (NARA use only)	
TO National Archives and Records Administration (NIR) 8601 Adelphi Road, College Park, MD 20740-6001		JOB NUMBER	N1-AU-97-15
1 FROM (Agency or establishment) U.S. Army		DATE RECEIVED	6-20-97
2 MAJOR SUBDIVISION U.S. Total Army Personnel Command		NOTIFICATION TO AGENCY	
3 MINOR SUBDIVISION Records Management Program Division		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
4 NAME OF PERSON WITH WHOM TO CONFER Betty S. Burton	5 TELEPHONE 703-806-4388	DATE	ARCHIVIST OF THE UNITED STATES <b>WITHDRAWN</b>

6 AGENCY CERTIFICATION  
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required;  is attached; or  has been requested.

DATE 18 JUN 97	SIGNATURE OF AGENCY REPRESENTATIVE <i>Howard N. Greenhalgh</i> HOWARD N. GREENHALGH	TITLE Chief, Records Management Program Division
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7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
1	FN: 350-3a Title: REDTRAIN Management Files Authority: Privacy Act: Not applicable Description: Rosters of Readiness Training (REDTRAIN) managers, annual REDTRAIN Planning Committee invitations and minutes, supplement correspondence, policy clarifications, policy inquiries, and similar or related information. Disposition: Destroy two years after supersession or rescission.		
2	FN: 350-3b Title: REDTRAIN Training Files Authority: Privacy Act: Not applicable Description: On-going training activities, training concepts, training status, and training opportunities. Disposition: Destroy after three years.		
3	FN: 350-3c Title: REDTRAIN Exceptions to Policy Authority: Privacy Act: Not applicable Description: Approved and disapproved exceptions to policy of AR 350-3 with supporting correspondence. Disposition: a. Approvals: Destroy two years after supersession or rescission. b. Disapprovals: Destroy after two years.		

REQUEST FOR RECORDS DISPOSITION AUTHORITY - CONTINUATION		JOB NUMBER <i>NI-AV-97-15</i>	PAGE 2 OF 2
7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
4	<p>FN: 350-3d            Title: REDTRAIN Annual Plan (CS: CSGID-161)            Authority:            Privacy Act: Not applicable.            Description: REDTRAIN annual plan and background information.            Disposition:            a. ODCSINT: Destroy after five years.            b. Preparing offices. Destroy after three years.</p>		
5	<p>FN: 350-3e            Title: REDTRAIN Financial Reports            Authority:            Privacy Act: Not applicable            Description. Annual REDTRAIN report, annual REDTRAIN program report, resource status reports, report background information and general financial data.            Disposition:            a. ODCSINT: Destroy after 5 years.            b. Preparing offices: Destroy three years after the end of the fiscal year.</p>		
6	<p>FN: 350-3f            Title. REDTRAIN Inspection files            Authority:            Privacy Act: Not applicable            Description: Inspection reports, correspondence and related background information.            Disposition: Destroy after three years.</p>		