

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See instructions on reverse)	
TO: National Archives and Records Administration (NIR) 8601 Adelphi Road, College Park, MD 20740-6001	
1. FROM (Agency or establishment) U.S. Army	
2. MAJOR SUBDIVISION U.S. Total Army Personnel Command	
3. MINOR SUBDIVISION Records Management Program Division	
4. NAME OF PERSON WITH WHOM TO CONFER Kandy Light	5. TELEPHONE (703)806-3556

LEAVE BLANK (NARA use only)	
JOB NUMBER <i>N1-AU-98-10</i>	
DATE RECEIVED <i>12-19-97</i>	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
DATE	ARCHIVIST OF THE UNITED STATES
	WITHDRAWN <i>3/1/01</i>

6. AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE <i>28 Mar 00</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>Howard N. Greenhalgh</i> HOWARD N. GREENHALGH	TITLE Director, Records Management Division
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
2.	BACKGROUND: This is a resubmission of job number N1-AU-98-10 to express dispositions in redesign language. Electronic copies created on electronic mail and word processing systems will be deleted after recordkeeping copy has been produced and is no longer needed for reference, updating, revision or dissemination.		
1.	FN: 25-11b Title: Privacy Communications Systems (PCOMS) message access files Authority: To be determined Privacy Act: Not applicable Description: Information pertaining to access and authorized users of PCOMS messages. Included are request for exception and waiver of procedures for handling messages designated EYES ONLY, requests, approvals, disapprovals, investigative or judicial proceedings, and related documents. Disposition: Code KE6. Event is termination of access or disapproval of request. Keep in current files area (CFA) until the event occurs and then until no longer needed for conducting business, but not more than 6 years after the event, then destroy.	GRS-18, item 6	Job Withdrawn

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DATE <i>16 Dec 97</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>Howard N. Greenhalgh</i> HOWARD N. GREENHALGH	TITLE Chief, Records Management Program Division
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1.	<p>BACKGROUND. This is a resubmission of a request for retention of records beyond that shown in the General Records Schedule. See the attached correspondence for previous NARA handling.</p> <p>FN: 25-11b Title: PCOMS message access files Authority: To be determined Privacy Act: Not applicable Description: Information pertaining to access and authroized users of PCOMS messages. Included are request for exception and waiver of procedures for handling messages designated EYES ONLY, requests, approvals, investigative or judicial proceedings, and related documents. Disposition: a. HQDA, DAS: Approvals - Destroy 5 years after termination of access. Disapprovals - Destroy after 1 year. b. DSSCS, SSO, and Other Offices: Destroy when no longer needed for current operations.</p>		
			<i>See updated copy of 115 dated 28 March 2000. TB</i>