

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See instruction on reverse)</i>		LEAVE BLANK (NARA use only)	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) 8601 ADELPHI ROAD, COLLEGE PARK, MD 20740-6001		JOB NUMBER	<i>N1-AU 99-5</i>
1 FROM (Agency or establishment) U S ARMY		DATE RECEIVED	<i>5-21-99</i>
2 MAJOR SUBDIVISION U S TOTAL ARMY PERSONNEL COMMAND		NOTIFICATION TO AGENCY	
3 MINOR SUBDIVISION RECORDS MANAGEMENT PROGRAM DIVISION		In accordance with the provisions of 44 U S C 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
4 NAME OF PERSON WITH WHOM TO CONFER MRS VERMELL MATHIS	5 TELEPHONE (703) 806-4264	DATE	ARCHIVIST OF THE UNITED STATES WITHDRAWN

6 AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ page(s) are not now needed for the business of the agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provision of Title 8 of the GAO Manual for Guidance of Federal Agencies,



is not required,



is attached; or



has been requested.

DATE <i>18 May 99</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>Howard N Greenhalgh</i> HOWARD N GREENHALGH	TITLE DIRECTOR, RECORDS MANAGEMENT DIVISION
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7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
1	<p>BACKGROUND File number (FN) 40-5m is required for records created by the Preventive Medicine Services and cannot be filed under FN 600-110a, Human Immunodeficiency Virus (HIV) Program Management FN 40-5m includes "originals" vs "copies" of counseling and preventive forms, and a disposition and Privacy System Notice that are different than requirements under FN 600-110a</p> <p>FN 40-5m Title Human Immunodeficiency Virus (HIV) Preventive Medicine (PM) Records Authority (TBD) Privacy Act A0040-66bDASG Description Documents and copies of forms related to preventive medicine treatment and counseling Included are DA Forms 5669-R (Preventive Medicine Counseling Record), originals from the initial notification site, and copies received from subsequent PM counseling sites Copies of DA Form 4856 (General Counseling Form) completed at time of initial notification DA Forms 7303 (Donor/Recipient History Interview) or documentation of negative donor/transfusion history on SF 600 (Chronological Record of Medical Care) Staging letters for active duty personnel from the Infectious Disease Clinic related to health status at the time of staging (HIV health evaluation) SFs 600 progress notes relating to patient interviews/contacts that are used for education, partner notification, or other PM intervention for an HIV infected soldier</p>		<p><i>JOB WITHDRAWN 6-6-00</i></p>

