## REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS

(See Instructions on Reverse)

DATE RECEIVED JAN 2 7 1975

JOB NO.

NOTIFICATION TO AGENCY In accordance with the provisions of 44 ILS.C. 3303a the dis-

posal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-

LEAVE BLANK

NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408 1. FROM (AGENCY OR ESTABLISHMENT)

SERVICES ADMINISTRATION

DEPARTMENT OF THE ARMY 2. MAJOR SUBDIVISION

The Adjutant General Center

3. MINOR SUBDIVISION

Records Management Division

4. NAME OF PERSON WITH WHOM TO CONFER

Miss Marian G. Spittle 6. CERTIFICATE OF AGENCY REPRESENTATIVE:

5. TEL. EXT. 693-1939

drawn" in column 10.

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1\_\_\_\_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

22 Jan 75

POMRENZE. Records Management Division, TAGCEN

Date (Signature of Agency Representative) (Title) 9. SAMPLE OR JOB NO. 8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods) 7. ITEM NO. 10. ACTION TAKEN Counterintelligence Survey and Inspection Files (File No 503-07, AR 340-18-5, disposition, destroy after next comparable survey or inspection.) MICRODIS 4032 The above non-permanent files will be converted to microforms in accordance with 41 Code of Federal Regulations (CFR) 101-11.507(c)(2). 2. Request authority to destroy the paper records of the documents after microfilming as prescribed by CFR 101-11. 507(b). The volume of paper records is approximately 40 linear feet, classified up to and including SECRET.