

**REQUEST FOR AUTHORITY
TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

TO: **GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)

Department of the Army

2. MAJOR SUBDIVISION

The Adjutant General's Office

3. MINOR SUBDIVISION

Records Management Division

4. NAME OF PERSON WITH WHOM TO CONFER

Mr. John Roach

5. TEL. EXT.

693-1938

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

LEAVE BLANK	
DATE RECEIVED OCT 6 1976	JOB NO. NC 1-<u>ACU</u>- 77-2
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-drawn" in column 10.	
(Date)	Archivist of the United States

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

15 Sep 76 S. J. Pomrenze
Date (Signature of Agency Representative)

Chief, Records Management Division
(Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1	<p><u>Personnel security investigation (PSI) files. FN 503-04.</u> Documents pertaining to investigations into the activities of an individual. Included are: case files acquired on members of the Armed Forces, including retired personnel; members of Reserve Components; applicants for commissions/enlistments; DOD civilian personnel and applicants for such status; persons having need for access to official information requiring protection in the interest of national defense under the Department of Defense Industrial Security Program or being considered for participation in other authorized Department of Defense Programs. DOD affiliated civilians/military members. Destroy 15 years after last action, except as follows:</p> <p>(1) PSI documents containing investigations referred for formal board action, whether or not action by the board is favorable; that result in denial of clearance or special access; that result in non-acceptance into Military Intelligence and/or controlled MOS duties; that result in non-selection for special duties or schooling (e.g., Attache assignment, White House duties) for substantive reasons; that contain significant adverse information concerning suitability or loyalty, based on which a security clearance was denied; in which the subject made a sworn statement concerning allegations of adverse information; or concern personnel whose subsequent death is from unusual causes which are likely to have an impact on Army security and/or may be the subject of later claims against the Army, e.g., suicide. Permanent. Offer to the National Archives 50 years after close of investigation.</p> <p>(2) PSI documents which contain no significant adverse information will be destroyed after favorable adjudication.</p>		