

REQUEST FOR RECORDS DISPOSAL AUTHORITY
(See Instructions on reverse)

LEAVE BLANK	
JOB NO	NC 1-44-77-75
DATE RECEIVED	JAN 5 1977
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
7-22-77 <i>Date</i>	<i>James B. Rhoads</i> <i>Archivist of the United States</i>

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)

Department of the Army

2. MAJOR SUBDIVISION

The Adjutant General Center

3. MINOR SUBDIVISION

Records Management Division

4. NAME OF PERSON WITH WHOM TO CONFER

R. S. Christian

5. TEL. EXT.

693-1937

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE	D. SIGNATURE OF AGENCY REPRESENTATIVE	E. TITLE
3 JAN 1977	<i>W.K. Boardman, Jr.</i> S.J. POMRENZE	Chief, Records Management Division

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p>Standardization document formulation files. FN 1412-03, Documents relating to the preparation, coordination, approval, maintenance, revision, and cancellation of Federal and military standards, specifications, and standardization handbooks; and documents relating to the adoption of industry standardization documents when the Army is assigned responsibility for completing the action. Included are project initiation letters or assignments; reports of preliminary conferences; draft standardization documents and comments on them; necessary drawings; notices, agenda, and minutes of meetings; study project reports; coordinating actions; and copies of the published standardization documents with communications relating to them.</p> <p>"Office of the responsible preparing activity and office of the responsible assignee activity: Destroy 5 years after publication of the standardization document."</p> <p>The records were previously designated permanent. A review was conducted and a determination made that records have no legal, administrative or historical value beyond the requested time period.</p>		

sent to agency, all FRC's, NCW - 7/26/77 JB