

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK	
JOB NO NC 1-14-77 122	
DATE RECEIVED 10 MAR 1977	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
Withdrawn	
Date	Archivist of the United States

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
Department of the Army

2. MAJOR SUBDIVISION
The Adjutant General Center

3. MINOR SUBDIVISION
Records Management Div.

4. NAME OF PERSON WITH WHOM TO CONFER
Lillian B. Faison

5. TEL. EXT
693-1937

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE 9 MAR 1977	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Guy B. Oldaker</i> GUY B. OLDAKER	E. TITLE Acting Chief, Records Management Div.
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p>Training Device Requirement Files (FN 231-09, AR 340-18-2). Documents relating to the preparation, coordination, approval and disapproval of training device requirements (TDR). Included are recommendations for new TDR, Training Device Letters of Agreement (TD LOA), and Training Device Letter Requirement (TD LR) and revisions to existing TDR; coordinating actions, copies of published TDR and other communications relating to them.</p> <p>Disposition: HQ TRADOC or other combat developer offices responsible for preparing and submitting requirements to HQDA, and HQDA office having approval authority: Permanent. Cut off on disapproval/withdrawal, deletion or type classification of the requirement. Retain 3 years and retire.</p> <p>Other offices: Destroy after 2 years or 2 years after completion of project, as appropriate.</p> <p>Request authority to establish the files disposition standard described above for Training Device Requirement Files. These records accumulate at HQ TRADOC, offices of combat developers, and in the Office of the Deputy Chief of Staff for Operations and Plans. They included request/recommendations for evaluation/analysis of, and approval/disapproval of new or modifications to Army training devices. Present</p>		<i>2 items</i>

REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS—Continuation Sheet

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p>volume of permanent material is 1 linear foot and records accumulate at a rate of 1 1/2 linear feet annually. Files are arranged chronologically and will be offered to the National Archives after 25 years.</p>		