

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

Withdrawn

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

LEAVE BLANK	
JOB NO	
DATE RECEIVED	NC1 AU 77 152 16 JUN 1977
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
WITHDRAWN	
Date	Archivist of the United States

1. FROM (AGENCY OR ESTABLISHMENT)

Department of the Army

2. MAJOR SUBDIVISION
The Adjutant General

3. MINOR SUBDIVISION
Records Management Division

4. NAME OF PERSON WITH WHOM TO CONFER

Ethel K. Littles del 3 Jun 77

5. TEL. EXT.

693-1937

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE <i>6 JUN 77</i>	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature]</i> GUY B. OLDAKER	E. TITLE Acting Chief, Records Management Division
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	Request approval for the following changes to NAF Official Personnel Folder Files (FN 807-05), AR 340-18-8: 1. Change transfer instructions for civilian folders from "Retire to the National Personnel Records Center (Civilian), 111 Winnebago Street, St. Louis, MO 63118, <u>30</u> days after separation," to "Retire to the National Personnel Records Center (Civilian), 111 Winnebago Street, St. Louis, MO 63118, <u>180</u> days after separation," 2. Delete the category of off-duty US military personnel. In accordance with DOD 1330.19-1M, effective 1 May 75, off-duty military personnel have been made full-fledged NAF employees, and all employment records are to be maintained and stored in the same manner as for civilian employees. 3. Delete the category of non-US citizens outside of the US since they are no longer eligible for employment.		WITHDRAWN

Block 8 redraft in accordance with discussions held with Ms. Littles on 5/19/78. J. G. [Signature]

These files are created in Nonappropriated Fund Activities of the Department of the Army. The Nonappropriated Funds Management Division, Personnel Environment Systems of The Adjutant General (TAG), formulates policy and procedures for Army-wide administration of nonappropriated fund activities.