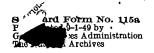
EQUEST FOR RECORD SPOSITION AUTHORITY (See Instructions on reverse)	LEAVE BLANK JOB NO NC1 AU 77 155 DATE RECEIVED JUL 13 1977		
TO: GENERAL SERVICES ADMINISTRATION, NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408			
1. FROM (AGENCY OR ESTABLISHMENT) Department of the Army			
2. MAJOR SUBDIVISION The Adjutant General's Office	In accordance with the provisions of 44 U.S.C. 3303a the disposal re- quest, including amendments, is approved except for items that may		
3. MINOR SUBDIVISION Records Management Division	be stamped "disposal not approved" or "withdrawn" in column 10.		
4. NAME OF PERSON WITH WHOM TO CONFER 5. TEL. EXT.	8-2-77 (man BP) 1		
C. G. PRIEM 693-1938	Date Archivist of the United States		

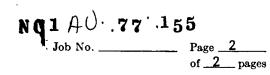
that the records proposed for disposal in this Request of _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE	D. SIGNATURE OF AGENCY REPRESENTATIVE	E. TITLE		
	Je GUY B. OLDAKER	Acting Chief, Records M	anagement	Division
7. ITEM NO.	8. DESCRIPTION OF IT (With Inclusive Dates or Retenti		9. Sample or Job No.	10. ACTION TAKEN
	Individual Academic Record Files, MICRODIS Number 6089. Documents indicating courses atter course, extent of completion, and tudes and personal qualities; grad related data for each individual. card forms, and similar or related The files are maintained at the US Center, Fort Eustis, Virginia. Th the Commander, Training and Doctri Virginia. These individual academ terminated/graduated student requi years. Files will be converted from hard the form of military stand 48X fra 41 CFR 101-11.507(c)(1). The silv duplicate will be retired to the a center upon verification that the ments of 41 CFR 101-11-504-3. Rec 1976 forward.	ded, length of each results thereof; apti- le rating attained; and Included are cards, documents. Training Support dis activity reports to one Command, Fort Monroe, dic record files for re a retention of P 25 copy to microfiche in me in accordance with er original and one ppropriate records film meets the require- ords cover the period	Ser.	
115-107 (A	nt to agency. New	- 8/5/777	STANDARD Revised Apri Prescribed b Administra FPMR (41 CF	1, 1975 y General Services tion





REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS-Continuation Sheet

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	Current volume 1,560 fiche, increases 1,600 fiche an- nually.		
	Filing arrangement consists of magnetic tape records. The tapes are records of individual academic records and are filed alphabetically annually.		
	Request approval under the provisions of 41 CFR 101-11-507 (b) for the destruction of nonpermanent records after the film tests prove the microfiche to be adequate substi- tutes.		