

**REQUEST FOR RECORDS DISPOSAL AUTHORITY**  
 (See Instructions on reverse)

LEAVE BLANK	
JOB NO	NC1 AC 78 43
DATE RECEIVED	6 FEB 1978
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
Date	Archivist of the United States

TO: **GENERAL SERVICES ADMINISTRATION,  
 NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)

Department of the Army

2. MAJOR SUBDIVISION

Office of The Adjutant General

3. MINOR SUBDIVISION

Records Management Division

4. NAME OF PERSON WITH WHOM TO CONFER

R. Bonnell

5. TEL. EXT.

693-1939

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 10 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

**A** Request for immediate disposal.

**B** Request for disposal after a specified period of time or request for permanent retention.

C. DATE	D. SIGNATURE OF AGENCY REPRESENTATIVE	E. TITLE
11 Feb 78	<i>Guy B. Oldaker</i> GUY B. OLDAKER	Chief, Records Management Division

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	Files descriptions and dispositions contained in the attached 9 pages relate to transportation functional files accumulated in and administered by the Department of the Army.  Request approval of the permanent retention.		

*Withdrawn*

*15 items*

*Closed out: 2-2-81: K.T.D.*

BACKGROUND INFORMATION FOR PERMANENT RETENTION OF A FILE SERIES

<p>1. AR 340-18- <u>12</u> FILE NUMBER, DESCRIPTION, AND DISPOSITION</p> <p><i>Withdrawn</i> ✓</p>	<p>1202-01 Traffic engineering survey and study files. Documents relating to transportation engineering studies and traffic surveys which normally cover all aspects of transportation and traffic relating to an installation. The surveys and studies are performed by traffic engineering teams. Included are requests for surveys, survey reports, and related papers.</p> <p><i>Note.</i> Studies and surveys accomplished as part of the installation site selection or master planning should be filed with related site selection or master planning files.</p> <p>Office performing study or survey: Destroy when no longer needed in connection with future operations.</p> <p>Installations or activities surveyed: Permanent. Cut off when superseded by a current survey or when all recommendations have been implemented or disapproved.</p>
<p>2. ORGANIZATIONAL LOCATION.</p>	<p>Army installations and activities surveyed by traffic engineering teams.</p>
<p>3. CURRENT VOLUME.</p>	<p>5 cu ft</p>
<p>4. ANTICIPATED ANNUAL INCREASE.</p>	<p>2 cu ft</p>
<p>5. ARRANGEMENT (ALPHA, NUMERIC, CHRONO)</p>	<p>chrono</p>
<p>6. JUSTIFICATION FOR PERMANENT RECORDS.</p>	<p>May contain information of probable historical, fiscal, legal, or other archival value</p>
<p>7. REASON RECORDS ACCUMULATE (ARs, etc)</p>	<p>AR 55-80; DOD Directive 5160-60, AR 10-18, AR 55-46</p>
<p>8. RECORDS WILL BE OFFERED.</p>	<p>The permanent files described above will be offered to the National archives 20 years after creation.</p>
<p>9. ADDITIONAL REMARKS.</p>	

BACKGROUND INFORMATION FOR PERMANENT RETENTION OF A FILE SERIES

<p>1. AR 340-18-12 FILE NUMBER, DESCRIPTION, AND DISPOSITION</p> <p><i>Withdrawn</i></p> <p>✓</p>	<p>1202-04 Transportation reporting files. Reports reflecting tonnage shipped, shipments made, personnel moved, and similar data. Included are reports, consolidated reports, and related papers.</p> <p>HQ MTMC: Consolidated reports; Permanent. Feeder reports; Destroy on extraction of data. Other offices: Consolidated reports; Destroy after 2 years or on discontinuance, whichever is first. Feeder reports; Destroy on extraction of data, after 1 year, or on discontinuance, whichever is first.</p>
<p>2. ORGANIZATIONAL LOCATION.</p>	<p>Military Traffic Management Command, Directorate of Passenger Traffic</p>
<p>3. CURRENT VOLUME.</p>	<p>4 cu ft</p>
<p>4. ANTICIPATED ANNUAL INCREASE.</p>	<p>1/2 cu ft</p>
<p>5. ARRANGEMENT (ALPHA, NUMERIC, CHRONO).</p>	<p>alpha</p>
<p>6. JUSTIFICATION FOR PERMANENT RECORDS.</p>	<p>May contain records of probable historical, legal, or other archival values.</p>
<p>7. REASON RECORDS ACCUMULATE (ARs, etc)</p>	<p>AR 55-80 and DOD Directive 5160-60</p>
<p>8. RECORDS WILL BE OFFERED.</p>	<p>The permanent files described above will be offered to the National archives 20 years after creation.</p>
<p>9. ADDITIONAL REMARKS.</p>	

BACKGROUND INFORMATION FOR PERMANENT RETENTION OF A FILE SERIES

<p>1. AR 340-18-12</p> <p>FILE NUMBER, DESCRIPTION, AND DISPOSITION</p> <p><i>Withdrawn</i></p> <p>✓</p>	<p>1204-01 Terminal and port historical files. Documents reflecting historical data pertinent to the organization and operation of terminals and ports, including transshipment operations; methods of loading, securing, and discharging cargo; capabilities; and similar data. Included are record sets of organization charts; cargo distribution charts; cargo summary reports which reflect total tonnage handled and type of cargo handled; charts and graphs reflecting shipment and receipts scheduled; master loading plans; stowage plans; records of committees working out plans; and similar documents.</p> <p>Pertinent field offices: Permanent. Other offices: Destroy when superseded, obsolete, or no longer required for reference.</p>
<p>2. ORGANIZATIONAL LOCATION.</p>	<p>Military Traffic Mgt Command Western Area, Oakland, CA Military Traffic Mgt Command Eastern Area, Bayonne, NJ</p>
<p>3. CURRENT VOLUME.</p>	<p>5 cu ft</p>
<p>4. ANTICIPATED ANNUAL INCREASE.</p>	<p>1 cu ft</p>
<p>5. ARRANGEMENT (ALPHA, NUMERIC, CHRONO).</p>	<p>Alpha and chrono</p>
<p>6. JUSTIFICATION FOR PERMANENT RECORDS.</p>	<p>Contain documents of probable historical value</p>
<p>7. REASON RECORDS ACCUMULATE (ARs, etc)</p>	
<p>8. RECORDS WILL BE OFFERED.</p>	<p>The permanent files described above will be offered to the National archives 20 years after creation.</p>
<p>9. ADDITIONAL REMARKS.</p>	

BACKGROUND INFORMATION FOR PERMANENT RETENTION OF A FILE SERIES

<p>1. AR 340-18-12</p> <p>FILE NUMBER,</p> <p>DESCRIPTION,</p> <p>AND</p> <p>DISPOSITION</p> <p><i>Withdrawn</i></p> <p>✓</p>	<p>1204-02 Terminal and port planning files. Documents relating to overall plans and procedures of terminal and port activities and facilities. Included are charts and graphs used for planning purpose; directives or agreements between theater commanders with respect to supply policy; and similar documents.</p> <p>Permanent.</p>
<p>2. ORGANIZATIONAL LOCATION.</p>	<p>Military Traffic Management Command and field offices; Deputy Chief of Staff for Logistics</p>
<p>3. CURRENT VOLUME.</p>	<p>6 cu ft</p>
<p>4. ANTICIPATED ANNUAL INCREASE.</p>	<p>2 cu ft</p>
<p>5. ARRANGEMENT (ALPHA, NUMERIC, CHRONO)</p>	<p>chrono</p>
<p>6. JUSTIFICATION FOR PERMANENT RECORDS.</p>	<p>May contain information of probable historical value</p>
<p>7. REASON RECORDS ACCUMULATE (ARs, etc)</p>	<p>AR 55-80; DOD Directive 5160-60</p>
<p>8. RECORDS WILL BE OFFERED.</p>	<p>The permanent files described above will be offered to the National archives 20 years after creation.</p>
<p>9. ADDITIONAL REMARKS.</p>	

BACKGROUND INFORMATION FOR PERMANENT RETENTION OF A FILE SERIES

<p>1. AR 340-18-12 FILE NUMBER, DESCRIPTION, AND DISPOSITION</p> <p><i>Withdrawn</i> ✓</p>	<p>1205-02 Personnel movement data files. Documents reflecting overall policies and procedures relating to the general control and administration of personnel transportation by the Army, but exclusive of specific files described herein.</p> <p>Offices performing Army-wide staff responsibility: Permanent.</p>
<p>2. ORGANIZATIONAL LOCATION.</p>	<p>Military Traffic Management Command, Directorate of Personal Property; Deputy Chief of Staff for Logistics, Office of The Adjutant General</p>
<p>3. CURRENT VOLUME.</p>	<p>5 cu ft</p>
<p>4. ANTICIPATED ANNUAL INCREASE.</p>	<p>1 cu ft</p>
<p>5. ARRANGEMENT (ALPHA, NUMERIC, CHRONO).</p>	<p>Chrono</p>
<p>6. JUSTIFICATION FOR PERMANENT RECORDS.</p>	<p>May contain records of probable historical value</p>
<p>7. REASON RECORDS ACCUMULATE (ARs, etc)</p>	<p>AR 55-80 and DOD Directive 5160-60</p>
<p>8. RECORDS WILL BE OFFERED.</p>	<p>The permanent files described above will be offered to the National archives 20 years after creation.</p>
<p>9. ADDITIONAL REMARKS.</p>	

BACKGROUND INFORMATION FOR PERMANENT RETENTION OF A FILE SERIES

<p>1. AR 340-18- <u>12</u> FILE NUMBER, DESCRIPTION, AND DISPOSITION</p> <p><i>Withdrawn</i> ✓</p>	<p>1206-05 Highway legislation files. Copies of Congressional bills relating to highway matters on which the Department of the Army has presented testimony or expressed views, with related correspondence.</p> <p>Office performing Army-wide staff responsibility: Permanent. Cut off on final Congressional action on related bill.</p>
<p>2. ORGANIZATIONAL LOCATION.</p>	<p>Military Traffic Management Command, Spec Asst for Trans Engr</p>
<p>3. CURRENT VOLUME.</p>	<p>7 cu ft</p>
<p>4. ANTICIPATED ANNUAL INCREASE.</p>	<p>2 cu ft</p>
<p>5. ARRANGEMENT (ALPHA, NUMERIC, CHRONO).</p>	<p>numerical</p>
<p>6. JUSTIFICATION FOR PERMANENT RECORDS.</p>	<p>May contain records of probable historical, legal, or other archival value</p>
<p>7. REASON RECORDS ACCUMULATE (ARs, etc)</p>	<p>AR 55-58 and AR 55-355</p>
<p>8. RECORDS WILL BE OFFERED.</p>	<p>The permanent files described above will be offered to the National archives 20 years after creation.</p>
<p>9. ADDITIONAL REMARKS.</p>	

BACKGROUND INFORMATION FOR PERMANENT RETENTION OF A FILE SERIES

<p>1. AR 340-18- <u>12</u> FILE NUMBER, DESCRIPTION, AND DISPOSITION</p> <p><i>Withdrawn</i></p>	<p>1206-06 Interstate highway system files. Correspondence, reports, and other papers relating to the selection and designation of routes of the national system of interstate highways.</p> <p>Office performing Army-wide staff responsibility: Permanent. Other offices: Destroy after 3 years.</p>
<p>2. ORGANIZATIONAL LOCATION.</p>	<p>Military Traffic Management Command, Special Assistant for Transportation Engineering</p>
<p>3. CURRENT VOLUME.</p>	<p>2 cu ft</p>
<p>4. ANTICIPATED ANNUAL INCREASE.</p>	<p>2½ inches</p>
<p>5. ARRANGEMENT (ALPHA, NUMERIC, CHRONO).</p>	<p>chrono</p>
<p>6. JUSTIFICATION FOR PERMANENT RECORDS.</p>	<p>May contain records of historical value</p>
<p>7. REASON RECORDS ACCUMULATE (ARs, etc)</p>	<p>AR 55-28 AR 55-355</p>
<p>8. RECORDS WILL BE OFFERED.</p>	<p>The permanent files described above will be offered to the National archives 20 years after creation.</p>
<p>9. ADDITIONAL REMARKS.</p>	

BACKGROUND INFORMATION FOR PERMANENT RETENTION OF A FILE SERIES

1. AR 340-18-\_\_\_\_  
 FILE NUMBER,  
 DESCRIPTION,  
 AND  
 DISPOSITION

*Withdrawn*

1206-07 Road test research files. Files relating to highway studies and tests accumulated as a result of Army participation in the American Association of State Highway Officials Road Test Research Project.

Office performing Army-wide staff responsibility: Permanent.

2. ORGANIZATIONAL  
 LOCATION.

Military Traffic Management Command, Spec Asst for Transportation Engineering

3. CURRENT VOLUME.

- 0 -

4. ANTICIPATED  
 ANNUAL INCREASE.

1 cu ft

5. ARRANGEMENT (ALPHA,  
 NUMERIC, CHRONO).

chrono

6. JUSTIFICATION FOR  
 PERMANENT RECORDS.

May contain records of historical, legal or other archival value

7. REASON RECORDS  
 ACCUMULATE (ARs, etc)

AR 55-80 and DOD Directive 5160-60

8. RECORDS WILL BE  
 OFFERED.

The permanent files described above will be offered to the National archives 20 years after creation.

9. ADDITIONAL REMARKS.

Proponent presently has no accumulation but anticipates approximately 1 cu ft accumulation during the next year

BACKGROUND INFORMATION FOR PERMANENT RETENTION OF A FILE SERIES

<p>1. AR 340-18- <u>12</u> FILE NUMBER, DESCRIPTION, AND DISPOSITION</p> <p><i>Withdrawn</i></p> <p>✓</p>	<p>1206-08 Access road project files. Documents pertaining to access roads to installations and maneuver area roads important to National defense.</p> <p>Office performing Army-wide staff responsibility: Permanent. Cut off on completion or final disapproval of the project. Other offices: Destroy 3 years after completion or disapproval of the project.</p>
<p>2. ORGANIZATIONAL LOCATION.</p>	<p>Military Traffic Management Command, Spec Asst for Transportation Engineering</p>
<p>3. CURRENT VOLUME.</p>	<p>15 cu ft</p>
<p>4. ANTICIPATED ANNUAL INCREASE.</p>	<p>1 cu ft</p>
<p>5. ARRANGEMENT (ALPHA, NUMERIC, CHRONO).</p>	<p>alpha</p>
<p>6. JUSTIFICATION FOR PERMANENT RECORDS.</p>	<p>May contain information of historical or other archival value</p>
<p>7. REASON RECORDS ACCUMULATE (ARS, etc)</p>	<p>AR 55-80 and DOD Dir 5160-60</p>
<p>8. RECORDS WILL BE OFFERED.</p>	<p>The permanent files described above will be offered to the National archives 20 years after creation.</p>
<p>9. ADDITIONAL REMARKS.</p>	