

REQUEST FOR RECORDS DISPOSITION AUTHORITY
 (See Instructions on reverse)

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|--|--------------------------------|
| LEAVE BLANK | |
| JOB NO | NC1 All 78 46 |
| DATE RECEIVED | 7 FEB 1978 |
| NOTIFICATION TO AGENCY | |
| In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10. | |
| Date | Archivist of the United States |

TO: **GENERAL SERVICES ADMINISTRATION,
 NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)

Department of the Army

2. MAJOR SUBDIVISION

The Adjutant General's Center

3. MINOR SUBDIVISION

Records Management Division

4. NAME OF PERSON WITH WHOM TO CONFER

James D. McGill

5. TEL. EXT.

693-1937

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

| | | |
|----------|---------------------------------------|------------------------------------|
| C. DATE | D. SIGNATURE OF AGENCY REPRESENTATIVE | E. TITLE |
| 2 Feb 78 | <i>Guy B. Oldaker</i> | Chief, Records Management Division |
| | GUY B. OLDAKER | |

| 7. ITEM NO. | 8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Period) | 9. SAMPLE OR JOB NO. | 10. ACTION TAKEN |
|-------------|---|----------------------|------------------|
| | <p>File description and disposition are contained in the attached <u>1</u> page and relate to preparation, review, approval and issuance of organizational and doctrinal media.</p> <p>Request approval of permanent retention.</p> <p style="text-align: center; font-size: 2em;"><i>Withdrawn</i></p> | | |

3 items

1 item

BACKGROUND INFORMATION FOR PERMANENT RETENTION OF A FILE SERIES

| | |
|--|---|
| <p>1. AR 340-18-² FILE NUMBER, DESCRIPTION, AND DISPOSITION</p> | <p>234-11 Military occupational specialty files. Documents related to developing, refining, and recommending new or revised MOS for personnel required to support new or changed Army field systems. The MOS recommendations developed by USACDC provide the basis for implementation of new MOS, revisions to existing MOS, and deletion of existing MOS resulting from organization and doctrinal changes, and new or modified equipment/weapons systems.</p> <p>Office responsible for approving MOS: Permanent. Cut off after 3 years. Office responsible for recommending new or revised MOS: Destroy 2 years after DA approval or disapproval. Other offices: Destroy after 3 years.</p> <p><i>* These records were previously approved for disposal.</i></p> |
| <p>2. ORGANIZATIONAL LOCATION.</p> | <p>US Army Military Personnel Center</p> |
| <p>3. CURRENT VOLUME.</p> | <p>20 lin ft.</p> |
| <p>4. ANTICIPATED ANNUAL INCREASE.</p> | <p>12 lin ft.</p> |
| <p>5. ARRANGEMENT (ALPHA, NUMERIC, CHRONO).</p> | <p>Numerical by branch</p> |
| <p>6. JUSTIFICATION FOR PERMANENT RECORDS.</p> | <p>Contains records of probable historical, administrative, and other of archival value.</p> |
| <p>7. REASON RECORDS ACCUMULATE (ARs, etc)</p> | <p>AR 611-1</p> |
| <p>8. RECORDS WILL BE OFFERED.</p> | <p>The permanent files described above will be offered to the National archives 20 years after creation.</p> |
| <p>9. ADDITIONAL REMARKS.</p> | |