

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

Rec. 10/13/78

LEAVE BLANK

JOB NO
NC1-AU- 89 4

DATE RECEIVED
OCT 17 1978

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10

Date _____ Archivist of the United States

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
Department of the Army

2. MAJOR SUBDIVISION
The Adjutant General Center

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER
R. Bonnell

5. TEL. EXT.
693-1938

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 3 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE *@ Oct 15* D. SIGNATURE OF AGENCY REPRESENTATIVE *Guy B. Oldaker* E. TITLE
GUY B. OLDAKER Chief, Records Management Division

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p>Files descriptions and dispositions contained in the attached 2 pages relate to security functions performed by the Army.</p> <p>Request approval of permanent retention.</p> <p>The files covered by this disposition request are believed to possess sufficient value to warrant permanent retention. They were selected from a large number of currently un-scheduled files. Assisting this Division in making this selection were representatives of the Records Disposition and Military Archives Divisions, National Archives and Records Service.</p> <p>FN 512-02 512-06</p> <p><i>Withdrawn</i></p>		3 Items

115-107 *Closed - 4-21-80 JE*

[Handwritten initials]

BACKGROUND INFORMATION FOR PERMANENT RETENTION OF A FILE SERIES

<p>1. AR 340-18- <u>5</u> FILE NUMBER, DESCRIPTION, AND DISPOSITION</p>	<p><u>512-02</u></p> <p>Foreign national tour arrangement files. Documents relating to arrangements for VIP and other foreign nationals to visit Army installations, activities, and contractor facilities at US Government expense. Included are invitations for tour, itineraries, security clearance, assignment of tour director, and related papers.</p> <p>Office of the Assistant Chief of Staff for Intelligence and major command headquarters responsible for special tour programs: Permanent.</p> <p>Other offices: Destroy after 2 years or on discontinuance, whichever is first.</p>
<p>2. ORGANIZATIONAL LOCATION.</p>	<p>Office of the Assistant Chief of Staff for Intelligence and major command hqs responsible for special tour programs.</p>
<p>3. CURRENT VOLUME.</p>	<p>2 cu ft</p>
<p>4. ANTICIPATED ANNUAL INCREASE.</p>	<p>2 cu ft</p>
<p>5. ARRANGEMENT (ALPHA, NUMERIC, CHRONO).</p>	<p>alpha</p>
<p>6. JUSTIFICATION FOR PERMANENT RECORDS.</p>	<p>contains records of probable historical value</p>
<p>7. REASON RECORDS ACCUMULATE (ARs, etc)</p>	<p>AR 550-2</p>
<p>8. RECORDS WILL BE OFFERED.</p>	<p>The permanent files described above will be offered to the National archives 20 years after creation.</p>
<p>9. ADDITIONAL REMARKS.</p>	

BACKGROUND INFORMATION FOR PERMANENT RETENTION OF A FILE SERIES

<p>1. AR 340-18- <u>5</u> FILE NUMBER, DESCRIPTION, AND DISPOSITION</p>	<p><u>512-06</u> Foreign national protocol files. Documents relating to matters of protocol as it affects foreign representatives. Included are invitations and other courtesies, honors conferred, ceremonies involving foreign representatives, and related matters.</p> <p>Permanent.</p>
<p>2. ORGANIZATIONAL LOCATION.</p>	<p>Office of the Assistant Chief of Staff for Intelligence</p>
<p>3. CURRENT VOLUME.</p>	<p>2 cu ft</p>
<p>4. ANTICIPATED ANNUAL INCREASE.</p>	<p>1½ cu ft</p>
<p>5. ARRANGEMENT (ALPHA, NUMERIC, CHRONO).</p>	<p>alpha</p>
<p>6. JUSTIFICATION FOR PERMANENT RECORDS.</p>	<p>Contains records of probably historical value</p>
<p>7. REASON RECORDS ACCUMULATE (ARs, etc)</p>	<p>AR 380-25</p>
<p>8. RECORDS WILL BE OFFERED.</p>	<p>The permanent files described above will be offered to the National archives 20 years after creation.</p>
<p>9. ADDITIONAL REMARKS.</p>	