

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

Rec 12/14/78

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)

Department of the Army

2. MAJOR SUBDIVISION

The Adjutant General's Office

3. MINOR SUBDIVISION

Records Management Division

4. NAME OF PERSON WITH WHOM TO CONFER

John Raoch

5. TEL. EXT

693-1938

LEAVE BLANK	
JOB NO	NCL-AU-79-15
DATE RECEIVED	12/14/78
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
<p align="center"><i>Withdrawn</i></p> <p align="center">Date <i>7/26/80</i> <small>of the United States</small></p>	

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE <i>7 Dec 78</i>	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Guy B. Oldaker</i> Guy B. Oldaker	E. TITLE Chief, Records Management Division
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
<i>11</i>	<p>1104-16 <u>Telephone Directories.</u> Directories published and maintained by Army elements providing listings of military and civilian employees by organization, name and telephone number.</p> <p>Offices responsible for compiling and publishing the directory: Permanent.</p> <p>Other offices: Destroy when superseded or obsolete, or when no longer needed for reference.</p> <p>Maintained: Army wide</p> <p>Current volume: 256 linear feet</p> <p>Anticipated volume per year: 51 linear feet</p>		<i>2 items</i>