

REQUEST FOR RECORDS DISPOSAL AUTHORITY
(See Instructions on reverse)

LEAVE BLANK

JOB NO

NCI-AU-79-25

DATE RECEIVED

16 JAN 1979

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10

Withdrawn
Date _____ Archivist of the United States

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)

Department of the Army

2. MAJOR SUBDIVISION

The Adjutant General's Office

3. MINOR SUBDIVISION

Records Management Division

4. NAME OF PERSON WITH WHOM TO CONFER

P. Burnam

5. TEL. EXT

693-1737

6. CERTIFICATE OF AGENCY REPRESENTATIVE.

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE 8 JAN 1979	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Cyrus H. Praker for</i> CYRUS H. PRAKER	E. TITLE Acting Chief, Records Management Division
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1	<p><u>Materiel Status Office Operation Files.</u> (FN 1303-02) Documents relating to responsibilities, procedures, decisions and actions, and associated activities related to the acquisition and management of items of materiel, including off-the-shelf for the US Army, and related papers.</p> <p>Disposition - Permanent. Retire after 2 years in the CFA.</p>		
2.	<p><u>R&D Project Item Files.</u> (FN 1303-03) Case or items files consisting of papers relating to the establishment, revision, or termination of projects; the assignment of type designators (model number); type classification; and related papers.</p> <p>Disposition - Permanent. Retire after 2 years in CFA.</p> <p>Background - The Technical Committee was abolished and its functions restructured into the Materiel Status Office. Accordingly, the above two file numbers have been revised as shown above.</p>		

*Closed Out: 4-7-80 JE
Withdrawn*