

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

7/19/87

LEAVE BLANK	
JOB NO	NCl-AU-81-64
DATE RECEIVED	July 20, 1981
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
<i>Withdrawn</i>	11/3/87 <i>jm</i>
Date	Archivist of the United States

TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT):
DEPARTMENT OF THE ARMY

2. MAJOR SUBDIVISION:
The Adjutant General's Office

3. MINOR SUBDIVISION:
Records Management Division

4. NAME OF PERSON WITH WHOM TO CONFER:
John G. Vos

5. TEL. EXT.:
325-6044

6. CERTIFICATE OF AGENCY REPRESENTATIVE.

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

- A Request for immediate disposal.
- B Request for disposal after a specified period of time or request for permanent retention.

C. DATE <u>6 Jul 81</u>	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>John B. Oldaker</i>	E. TITLE Chief, Records Management Division
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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p>OFFICIAL MILITARY PERSONNEL FOLDER FILES (FN 708-02, AR 340-18-7). Basic documents relating to the career of each military member of the Army. During service, this file provides basic documentation for Headquarters, Department of the Army. After completion of service it contains historical documentation, including records of long-term value from the military personnel records jacket. Documents placed in this file are limited to those authorized for filing therein by Department of the Army directives. The individual's efficiency file folder is included.</p> <p><u>Disposition:</u></p> <p>a. Retire to US Army Reserve Component Personnel and Administration Center (RCPAC) upon separation of the individual; transfer to National Personnel Records Center (MPR) after delayed documentation has been incorporated.</p> <p>b. Transfer to National Archives 75 years after separation of individual, for retention until determined, in coordination with military historians and genealogical/historical associations, that record is no longer needed for genealogical or other research.</p> <p align="right">(Cont'd on p. 2....)</p>		

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Request for Records Disposition Authority - Continuation

JOB NO.

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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p><u>Background:</u></p> <p>a. By SF-115⁽¹⁾ Army requested approval of a permanent designation for OMPFs; this request was approved by The Archivist on 6 Jan 76.</p> <p>b. Subsequently, NARS opined⁽²⁾ that the "permanent" designation of these records was unsatisfactory because appraisal had indicated that the value of such records was legal and administrative, not archival. NARS then proposed the scheduling of all OMPFs (other than "VIP" collection) for a finite retention period.</p> <p>c. In the ensuing two years the several services have repeatedly met and negotiated in an (unsuccessful) attempt to arrive at an acceptable, common position on retention of personnel records. Because of the lack of agreement, Air Force has submitted its own SF-115 proposing 75 years retention for USAF personnel records.</p> <p>d. The General Accounting Office advised⁽³⁾ that Army should propose a retention period for OMPFs to NARS.</p> <p>e. We therefore propose that OMPFs be transferred after 75 years to the legal custody of The Archivist of the United States, there to be held until it can be determined, in coordination with military and civilian historical and genealogical interests, that they can be destroyed.⁽⁴⁾</p> <p>-----</p> <p>(1) NARS Job # NCl-AU-76-14, 4 Dec 75, approved 6 Jan 76.</p> <p>(2) Letter, NARS/GSA (Mr. Wadlow) to HQDA (DAAG-AMR, Mr. Oldaker), 18 Apr 79.</p> <p>(3) GAO Letter B-202925, 27 Apr 81, to The Honorable Caspar W. Weinberger, Secretary of Defense.</p> <p>(4) This proposal does not include the "VIP" collection at NPRC, which NARS has already indicated as being of permanent value (the existing Army portion of the "VIP" collection was offered to National Archives in 1978).</p>		