

Wallace

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1 FROM (AGENCY OR ESTABLISHMENT)
Department of the Army

2 MAJOR SUBDIVISION
The Adjutant General's Office

3 MINOR SUBDIVISION
Records Management Division

4 NAME OF PERSON WITH WHOM TO CONFER
Cliff Jones

5 TEL EXT
325-6044

LEAVE-BLANK	
JOB NO	NCI-AU-83-21
DATE RECEIVED	5/10/83
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
Date	10/13/83
Archivist	W. Hatcher

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

- A Request for immediate disposal
- B Request for disposal after a specified period of time or request for permanent retention.

28 APR 1983

C DATE	D SIGNATURE OF AGENCY REPRESENTATIVE	E TITLE
	<i>John Henry Hatcher</i>	Archivist of the Army
	JOHN HENRY HATCHER, Ph.D	

7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
1	<p><u>BACKGROUND:</u> (FN 811-16, Personnel research and test validation files, AR 340-18-8). This is a new file number being developed by the Army to meet the requirements of FPM Letter 720-4 and 720-6. Records under this file number are covered by systems notice OPM/GOVT-6 Federal Register, Vol. 47, No. 74. These records will be used for the construction, analysis, and validation of written tests, and for research on and evaluation of personnel/organizational measurement and selection methods. The records will also provide data needed to <u>make</u> adverse impact determinations. Request approval of the disposition standards below:</p> <p>811-16 Personnel research and test validation files.</p> <p><u>DESCRIPTION:</u> Documents used for the construction, analysis, and validation of written tests, and for research on and evaluation of personnel/organizational measurements and selection methods. Included are--</p> <ul style="list-style-type: none"> a. Rating schedules. b. Crediting plans. c. Documents describing and produced from personnel research and test validation projects. 		

#83-34

Withdrawn

Request for Records Disposition Authority - Continuation

JOB NO

PAGE OF
2 2

7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
1	<u>DISPOSITION:</u> Destroy 2 years after use of the written test or measurement and selection method has been discontinued.		