

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK

JOB NO

NCI-AU-83-25

DATE RECEIVED

5/10/83

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10

Withdrawn
Date *10/12/83* Archivist of the United States

TO GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1 FROM (AGENCY OR ESTABLISHMENT)

Department of the Army

2. MAJOR SUBDIVISION

The Adjutant General's Office

3 MINOR SUBDIVISION

Records Management Division

4 NAME OF PERSON WITH WHOM TO CONFER

Gerre Turney

5. TEL EXT

325-6044

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE

19 Apr 83

D SIGNATURE OF AGENCY REPRESENTATIVE

DR. JOHN HENRY HATCHER

E. TITLE

Archivist of the Army

7. ITEM NO

FN 517-02

8. DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

1
Map project assignment files. Documents which start map projects and list the work to be done and the sequence of operations. Included are--a. Sets of instructions; and b. Reproduction tissues.

DISPOSITION: Office of Record: Permanent. Retire 2 years after completion of assignment.

Other offices: Destroy 1 year after completion of assignment.

BACKGROUND: These files pertain to map preparation and are created from the process of specifying the cartographic work to be done and the sequence of actions to be taken to do that work. These files are coordinated by Office, Assistant Chief of Staff for Intelligence and forwarded to Defense Mapping Agency. The prescribing directive is AR 115-11. Request for approval under the permanent files review. Estimated volume is 6 cuft with an anticipated annual increase of 6 cuft.

Withdrawn

9. SAMPLE OR JOB NO

10. ACTION TAKEN

2