

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK

JOB NO

NCI-AU-83-44

DATE RECEIVED

2/14/83

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10

Withdrawn
Date *8/27/83*
Archivist of the United States

TO GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1 FROM (AGENCY OR ESTABLISHMENT)

Department of the Army

2 MAJOR SUBDIVISION

The Adjutant General's Office

3 MINOR SUBDIVISION

Records Management Division

4. NAME OF PERSON WITH WHOM TO CONFER

Gerre Turney

5 TEL EXT

325-6044

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C DATE

D. SIGNATURE OF AGENCY REPRESENTATIVE

E. TITLE

31 May 83

John Henry Hatcher
DR. JOHN HENRY HATCHER

Archivist of the Army

7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
1	<p>Claim operating policy files. (FN 403-01) Record copies of policy books and standing operating procedures on the handling of claims.</p> <p>DISPOSITION: Permanent. Retire on supersession, obsolescence, or discontinuance.</p> <p>BACKGROUND: These files relate to the investigation of accidents or incidents which may result in claims in favor of or against the Government, and the subsequent processing and settlement of claims. They are gathered according to AR 27-20, AR 65-1, and AR 230-18. They are gathered in the claims office. There are 28 linear ft on hand and an anticipated increase of 3 cuft. Request approval for permanent retention under the permanent files review program.</p> <p><i>Withdrawn</i></p>		