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MAME OF PERSON WITH WHOM TO CONFER  John G. Vos  S. TELEPHONE EXT. OATE  John G. Vos  S. DATE  LIFERT PICATE OF AGENCY REPRESENTATIVE  hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's record at the records proposed for disposal in this Request of page(s) are not now needed for the business of gency or will not be needed after the retention periods specified; and that written concurrence from the Ger accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencic tached.  GAO concurrence: is attached; or is unnecessary.  DATE  C. SIGNATURE PROSPECY REPRESENTATIVE  JOHN HENRY HATCHER, Ph. D. Archivist of the Army wide program responsibilities (AR 5-20) to determine  Of the Comproller of the Army in carrying out the Army wide program responsibilities (AR 5-20) to determine whether certain functions can be performed more economically under contract or using in-house resources. The approved retention period for Comptroller of the Army (destroy after 6 years) has proven unsatisfactory because of audit trail requirements and the need for research to compile trends (program began in 1979). Accordingly, we propose to change the disposition of this series:  File No.: 1402-25, App. 0, AR 340-18 (TAFFS)  5-20a (KARKS)  Title: Commercial activities either in-house or by contract. Included are feasibility studies, 5-year review of functions, coat analyses, justifications, approvals, new start proposals, annual CA inventories, and supporting documents.  Disposition: a. Office with Army-wide responsibility:  Destroy when no longer needed for current operations of when the proposals, annual CA inventories, and supporting documents.  Other offices:  (1) Annual CA inventory: Destroy upon completion of next 5-year review.  Change made wil	2. MAJOR SUBDIVISION			In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column: 10. If no records				
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JOHN HENRY HATCHER, Ph.D. Archivist of the Army  8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)  Commercial Activities files are created within the Office of the Comptroller of the Army in carrying out the Army-wide program responsibilities (AR 5-20) to determine whether certain functions can be performed more economically under contract or using in-house resources. The approved retention period for Comptroller of the Army (destroy after 6 years) has proven unsatisfactory because of audit trail requirements and the need for research to compile trends (program began in 1979). Accordingly, we propose to change the disposition of this series:  File No.: 1402-25, App. 0, AR 340-18 (TAFFS)  5-20a (MARKS)  Title: Commercial Activity (CA) Program Files  Description: Information accumulated as a result of conducting studies to determine the feasibility of performing commercial activities either in-house or by contract. Included are feasibility studies, 5-year review of functions, cost analyses, justifications, approvals, new start proposals, annual CA inventories, and supporting documents.  Disposition: a. Office with Army-wide responsibility: Destroy when no longer needed for current operations or when the completion of next 5-year review.  Clarge made wall Army Concerned Change and completion of next 5-year review.	v. GAO cond	currence: is attached; or is unnecess	ary.					
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## APPRAISAL REPORT ON RECORDS DISPOSITION REQUEST

JOB NUMBER

NC1-AU-85-60

		STIGHT - ACTION TAKEN						
Y tion, are	/ED FOR DISPOSAL. The records described un disposable because they do not have sufficient dual rights to warrant permanent retention by the	nder all items of the schedule, except those that may be livalue for purposes of historical or other research, function he Federal Government.	isted in blocks 2, 3, and 4 of this sec- nal documentation, or the protection					
2. APPROVED FOR PERMANENT RETENTION. The records described under the following item or items have been appraised by the National Archive and Records Service (NARS) and are designated for permanent retention by the Federal Government. The agency will offer these records to NARS as specified in the schedule.								
	TION NOT APPROVED. The records described explanation.	d under the following item or items are not approved for	disposition. See Section III of this					
4. WITHDE	AWN. The records described under the following	ng item or items have been withdrawn at the request of t	he agency.					
	SECTION II —	RECOMMENDATION/CONCURRENCES						
	TITLE	∧ ŞIGNAT⊭RE	DATE					
APPRAISAL	APPRAISER	Jame Marleon	6/16/86					
	DIRECTOR, RECORDS DISPOSITION DIVISION	Khunth F. Rossman	6/40/86					

SECTION I - ACTION TAKEN

SECTION III - APPRAISER'S COMMENTS

This job, submitted by Army, modifies the retention period of records accumulated in connection with determining whether certain functions should be carried out in-house or by using private contractors. Records held by the Army Comprtroller are currently scheduled for disposal after 6 years. In this job, Army proposes to retain records for 6 years or until no longer needed for current operations, whichever is longer. This change reflects a need for records in order to conduct research on trends in this area. NARA should approve this job as submitted. Since records are already approved for disposal, NNM concurrence is not needed.

CON-CURRENCES