

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)		LEAVE BLANK	
TO: GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408		JOB NO NI-44-86-50	DATE RECEIVED 5/9/86
1. FROM (Agency or establishment) Department of the Army		NOTIFICATION TO AGENCY	
2 MAJOR SUBDIVISION Army Records Management Operations Office		In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
3 MINOR SUBDIVISION Records Programs Division			
4. NAME OF PERSON WITH WHOM TO CONFER Gerre Turney	5. TELEPHONE EXT. 32506044	DATE 8-6-86	ARCHIVIST OF THE UNITED STATES <i>Frank A. Bunk</i>

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence is attached, or is unnecessary

B. DATE 18 Apr 1986	C. SIGNATURE OF AGENCY REPRESENTATIVE W. R. BOARDMAN, CRM <i>WR Boardman CRM</i>	D. TITLE Army Records Manager
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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARS USE ONLY)
1	<p>Reproduction manuscript cancellation files (FN 518-12). Documents which officially cancel reproduction manuscript material. They form the basis for destruction of such material.</p> <p>Disposition: Office performing Armywide responsibility: Destroy after 5 years.</p> <p>Other offices: Destroy after 1 year.</p>		2,157

#86-56

APPRAISAL REPORT ON RECORDS DISPOSITION REQUEST

JOB NUMBER
NI-AU-86-50

SECTION I - ACTION TAKEN

- 1. **APPROVED FOR DISPOSAL** The records described under all items of the schedule, except those that may be listed in blocks 2, 3, and 4 of this section, are disposable because they do not have sufficient value for purposes of historical or other research, functional documentation, or the protection of individual rights to warrant permanent retention by the Federal Government.
- 2. **APPROVED FOR PERMANENT RETENTION** The records described under the following item or items have been appraised by the National Archives and Records Service (NARS) and are designated for permanent retention by the Federal Government. The agency will offer these records to NARS as specified in the schedule
- 3. **DISPOSITION NOT APPROVED.** The records described under the following item or items are not approved for disposition. See Section III of this form for explanation.
- 4. **WITHDRAWN** The records described under the following item or items have been withdrawn at the request of the agency

SECTION II - RECOMMENDATION/CONCURRENCES

	TITLE	SIGNATURE	DATE
<p><i>JM/30/86</i> APPRAISAL</p>	APPRAISER	<i>John D. Fisher</i>	7-30-1986
	DIRECTOR, RECORDS DISPOSITION DIVISION	<i>Kenneth F. Roman</i>	7/31/86
<p>CON- CURRENCES</p>	NNM	<i>Harry Ryan</i>	8/4/86

SECTION III - APPRAISER'S COMMENTS

The records recommended for disposal are facilitative and totally routine in nature, clearly lacking in archival value. Since they are textual records pertaining only tangentially to cartographic records, there is no need for coordination with NNS. Dr. Robert Krauskopf, NNM, has informally concurred in the disposition of these records. NARA should approve this job as the retention period recommended by the Army seems quite reasonable.