

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK	
TO: GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408		JOB NO. NI-405-87-1	DATE RECEIVED 2/17/87
1. FROM (Agency or establishment) DEPARTMENT OF THE NAVY		NOTIFICATION TO AGENCY	
2. MAJOR SUBDIVISION U.S. NAVAL ACADEMY		In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
3. MINOR SUBDIVISION			
4. NAME OF PERSON WITH WHOM TO CONFER Mrs. Jane Price	5. TELEPHONE EXT. 301-267-2178	DATE 2-19-87	ARCHIVIST OF THE UNITED STATES <i>[Signature]</i>
6. CERTIFICATE OF AGENCY REPRESENTATIVE			

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: is attached; or is unnecessary.

B. DATE 9 Feb 87	C. SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature]</i> R. L. GLASS	D. TITLE Navy Records Manager
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7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
1	<p>MIDSHIPMEN'S JACKETS. Records accumulated by the Registrar's Office pertaining to individual midshipmen. Included are activities' records, oaths of office, applications for admission, and related papers.</p> <p>a. Original paper records: Film in accordance with standards contained in 36 CFR 1230. Destroy 2 years after verification of microfilm.</p> <p>b. Microfilm copies: PERMANENT. Transfer to US Naval Academy Archives on verification of microfilm.</p> <p>Annual accumulation is ca. 25 feet (paper). Records are arranged by class and alphabetically by name thereunder.</p>		